

**Appendix V**  
**Cover Letters, Resumes and Certifications of Current**  
**Applicants for Teaching Positions**

150 Station Drive  
North Wales, PA 19454

September 12, 2012

Dear Ms. Rodriguez:

My name is Heather Alcott, and the purpose of this letter is to express my interest in applying for a teaching position at Education for New Generations Charter School.

As outlined in my resume, I earned my Master's Degree in Reading Education, with certification as a Reading Specialist, from Gwynedd-Mercy College. As part of my graduate coursework, I authored several literature reviews pertaining to the topic of literacy. Moreover, I designed an action research thesis relevant to literacy and at-risk, struggling readers. As a result of my coursework, I possess background knowledge in research theory and design. Additionally, through my professional and academic roles, I am capable and confident in the skill of communicating with parents, fellow faculty, administrators, and community members. As a trained Reading Specialist, I am able to work with students of every age and academic level to offer support and guidance with learning strategies that can be applied to all content areas.

Brief highlights of my professional experience include serving in the Norristown Area School District in several capacities: Project Director for 21<sup>st</sup> Century Community Learning Centers, Lead Teacher for the Before and After- School program, Reading Teacher in the district's after-school Educational Assistance Program, as well as regular classroom teaching responsibilities as a contracted reading teacher. Throughout these roles, I was responsible for professional development, peer literacy coaching, and curriculum development. Moreover, I was directly involved with the collection, analysis, and application of student data to implement effective remedial instruction for secondary and elementary school students. Essential to these roles was the ability to work as a member of a team as well as an autonomous professional.

I believe that my background, skills, and education would be an asset to the students of Education for a New Generation Charter School. I would welcome the opportunity to meet with you to further discuss my career goals and how they align with your programming. You may contact me at 215-896-7219 or via email at [heatheralcott@verizon.net](mailto:heatheralcott@verizon.net).

Sincerely,



Heather M. Alcott, Ed.M.

**Heather M. Alcott Ed.M**  
150 Station Drive North Wales, PA 19454  
215-896-7219; heatheralcott@verizon.net

**PROFESSIONAL TEACHING EXPERIENCE**

**Private Tutoring -- Montgomery and Philadelphia Counties, Pennsylvania**

**October 1994 to Present**

- Provide private instruction to first grade through college-level students in literacy skills, mathematics, organizational and study skills, test preparation, and writing
- Assess reading levels using informal, published tools such as the Burns and Roe *Informal Reading Inventory*
- Utilize a broad range of teaching techniques, including those deriving from the Orton-Gillingham approaches

**Norristown Area School District – Norristown, Pennsylvania**

**February 2006-June 2010**

***Project Director of 21<sup>st</sup> Century Community Learning Centers and Educational Assistance Program (Grant Funded)***

- Mentor as peer coach for teachers; facilitate monthly staff meetings for professional development
- Serve as program liaison between district administration, principals, and teachers
- Collaborate with 21<sup>st</sup> Century program teachers for academic and enrichment activities, including field trips
- Collect, analyze, interpret, and apply assessment data to track program effectiveness and student success
- Manage budget, purchase materials and curriculum
- Supervise all aspects of summer school programs

***East Norriton Middle School:***

Sixth Grade Communications

- Implement *Harcourt Storytowns* research-based instruction using guided reading groups to develop students' reading, writing, speaking, and listening skills
- Design data-driven, differentiated lessons from formal and formative assessments
- Administer 4SIGHT assessment for standardized test data
- Plan collaboratively across content and grade level team

***Eisenhower Middle School:***

Sixth Grade Communications

Fifth Grade Communications

Fifth and Sixth Grade Teacher of Gifted

Lead Reading Teacher, Before and After School Program

Reading Teacher, After School Program

- Implement *Harcourt Trophies* research-based instruction using active engagement strategies to develop students' skills for reading, writing, speaking, and listening
- Design data-driven, differentiated lessons in Tech Paths
- Support students in developing metacognitive and reflective student seminar portfolios, assess on 4 point rubric
- Guide students in Gifted Seminars in the following content: I-Search, K'Nex, Science Olympics, Numbers and Numerals, and Junior Great Books
- Peer coach teachers and supervise students
- Deliver direct instruction using *Adventure Island* curriculum, published by the Success for All Foundation
- Participate in the After School Research Project conducted by Bloom Associates

***Stewart Middle School:***

Building Substitute Teacher

**Archdiocese of Philadelphia - Philadelphia, Pennsylvania**

**Heather M. Alcott Ed.M**

**October 2001 to June 2003**

*Holy Trinity Catholic School*  
Technology Teacher and Long Term Substitute

**READS: Division of Sylvan Learning Systems – Philadelphia, Pennsylvania**

**September 2000-October 2001**

Act 89 Teacher (Remedial Educator- Math and Reading)  
Education Supervisor

**Stepping Stones Nursery School and Daycare- Hatfield, Pennsylvania**

**June 1996-August 2000**

Floating Daycare Teacher, Before/After School Program Teacher, Summer Camp Teacher

#### **EDUCATION**

**Gwynedd-Mercy College: School of Education - Gwynedd Valley, Pennsylvania**

Master of Science in Reading with Reading Specialist Certification **August 2012**  
*Action Research Thesis:* How Think Alouds Impact Struggling Adolescent Readers' Comprehension  
Cumulative Grade Point Average 3.97/4.00 index

Bachelor of Science in Elementary Education **January 1999**  
*Magna Cum Laude*, Cumulative Grade Point Average 3.84/4.00 index

#### **CERTIFICATIONS**

Pennsylvania Private School Certificate: Nursery/Kindergarten  
Pennsylvania Instructional I Certification: Elementary Education  
Pennsylvania Instructional I Certification: Middle Level English  
Pennsylvania Instructional I Certification: Middle Level Social Studies  
Pennsylvania Instructional I Certification: Reading Specialist (*PDE currently processing*)

#### **PROFESSIONAL ORGANIZATION MEMBERSHIPS**

Kappa Delta Pi  
International Reading Association  
SEDL

#### **VOLUNTEER WORK**

- Saint Stanislaus Parish- Catechist
- Bucks-Mont Mothers of Multiples- Chairwoman of Outreach, Rummage Sale committees

Tests on File

PPID: 9820233

Educator: HEATHER ALCOTT

DOB: 06/15/1976

Test Date	Received Date	Test Name	Test Code	Provider Name
04/29/2006	04/29/2006	Middle School English Language Arts	0049	ETS
06/09/2007	06/09/2007	Middle School Social Studies	0089	ETS
05/02/1998	05/02/1998	Communication Skills	0500	ETS
05/02/1998	05/02/1998	General Knowledge (calculators prohibited)	0510	ETS
10/17/1998	10/17/1998	Elementary Education: Curr, Instruction, & Assess	0011	ETS
05/02/1998	05/02/1998	PLT: Grades K-6	0522	ETS
06/09/2012	07/20/2012	Reading Specialist	0300	ETS



Eisenhower Middle School  
Office of the Principal

NORRISTOWN AREA SCHOOL DISTRICT

1601 Markley Street  
Norristown, PA 19401  
610-275-5525  
[nponcheri@nasd.k12.pa.us](mailto:nponcheri@nasd.k12.pa.us)

Date: May 21, 2007  
To: Whom It May Concern  
From: Nicole Poncheri, Principal, Eisenhower Middle School  
Re: Recommendation letter for Mrs. Heather Alcott

Dear Sir or Madam,

Heather Alcott has worked as a grade 5 communications teacher this year at Eisenhower Middle School as a long term substitute. She has truly been an asset to our staff since she started in September. Mrs. Alcott brings many special qualities to her position, each one adding to her success as a classroom teacher. Mrs. Alcott is patient, kind and truly involved in her students' achievement goals. Mrs. Alcott is well versed in PA Standards / Anchors, standardized assessments, differentiating instruction, data analysis, and PSSA preparation techniques. She has done a wonderful job this year in ensuring that all of her students' academic and social needs are met.

Mrs. Alcott's dedication goes beyond the regular school day. She has participated in school wide activities such as *Family Reading Night*, *Read Across America*, and *The Reading Olympics*, and the *Science Olympics*, to name a few. Mrs. Alcott also acts as our grade 5 gifted teachers servicing the grade 5 gifted students in meeting their IEP goals.

Mrs. Alcott is a dedicated teacher. Her knowledge, love of education and positive personality add a great deal to classroom and school as a whole. Mrs. Alcott has a very positive rapport with staff, parents and administrators. She is professional at all times, is organized, and has an admirable work ethic. I would highly recommend Mrs. Alcott for any teaching position. She would be an asset to any staff that she joins and I wish her the best of luck in her endeavors. If you need any additional information, please contact me at 610-270-2925. Thank you

Respectfully,

Nicole Poncheri, Principal

September 9, 2012

Mrs. Naomi Rodriguez  
Education For New Generations Charter School  
12 Village Drive  
Schwenksville, PA 19473

Dear Mrs. Rodriguez:

I am writing to you in support of Ms. Heather Alcott and her desire to become an integral part of the Education For New Generations Charter School as a teacher. I am in my seventh year of teaching at Eisenhower Science and Technology Leadership Academy (ESTLA) in the Norristown Area School District. I taught with Ms. Alcott for three years at ESTLA. Ms. Alcott and I worked very closely together on the 5th/6th grade team. We have now known each other for seven years and still speak about education even though we are no longer working professionally together.

Through my observations and from working with Ms. Alcott, she is an incredibly dedicated and hard-working teacher. Heather is organized, consistent, and patient. Heather excels at teaching reading and communication skills, and practices exactly what she teaches in her own life. Ms. Alcott seeks out resources for her students and self when needed or appropriate. When it comes to working with students, Heather uses the most appropriate methods and teaching practices depending on student need and caters her teaching to her students. One area that many teachers forget to practice is that of self-reflection. Heather, however, always reflects on lessons and her own teaching in order to run her classroom more smoothly and to reach her students academically. When needed, Heather shares those reflections with others, in order to get ideas and suggestions for modifying her lessons. She is always looking for alternative methods to better suit her class's needs.

Even though Heather has moved on from the Norristown Area School District, my respect and admiration for her kind-heart, patience, and dedication to making a difference in the lives' of all children has given us a unique bond outside of our professional environment. Heather is truly a role-model for other teachers and any teaching entity would be lucky to have her.

Sincerely,



Mrs. Andrea Parker  
6th Grade Math and Science Teacher  
Eisenhower Science and Technology Leadership Academy  
610.277.8720 ext. 2203  
aparker@nasd.k12.pa.us



Eisenhower Middle School  
NORRISTOWN AREA SCHOOL DISTRICT

Dear School Administrator,

The purpose of this letter is to provide a reference for Ms. Heather Alcott. I have co-taught fifth grade with Ms. Alcott from September, 2006 to present. I have found Ms. Alcott to be respectful, pleasant and fair towards our students. Due to our work in a collaborative environment, I have first hand knowledge of Ms. Alcott's highly professional demeanor. Ms. Alcott is consistently willing to take on duties and tasks above and beyond her assigned requirements. Ms. Alcott is extremely competent and has a vast knowledge of the Pennsylvania Assessment Standards and Anchors. I have seen, as demonstrated by our students' progress, that Ms. Alcott is an effective educator. She pays close attention to aligning her lessons to the Pennsylvania Assessment Anchors. Ms. Alcott also teaches lessons that are both engaging and rigorous. Ms. Alcott is passionate about our students' success, and it is evident everyday. It has been a true privilege and pleasure to teach with Ms. Alcott, and I firmly believe that she will be an asset to your school district. If you need any further information, please do not hesitate to contact me at the following telephone number: 215-850-8202.

Sincerely,

*Terri S. Rosen*

Terri S. Rosen  
5<sup>th</sup> Grade Mathematics Teacher  
Eisenhower Middle School  
Norristown, Pennsylvania



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From: nober@comcast.net  
Subject: **letter of reference**  
Date: November 27, 2005 2:47:01 PM EST  
To: shalcott@verizon.net (heather alcott)

To whom it may concern,

I am writing this letter of recommendation for Heather Alcott. I have known her for over two years through our employment at Banana Republic in North Wales, Pa. Heather was hired to work with me as an assistant store manager. She quickly became my strongest manager and was responsible for the staff hiring and training. Heather has a very personable demeanor as well as the patience and thoroughness to complete the job at hand. In the world of retail, where one has to constantly fluctuate to meet the ebb and flow of customers in the store, she has proven herself to be able to assess the situation and direct staff to best accommodate customers as well as complete tasks as needed. Whenever I, as store manager, had to attend company meetings Heather was placed in charge to run the store in my absence. Upon my return, there was a complete update to week's happenings and I knew they would be honest and accurate in delivery.

Heather not only is dependable and honest, but she also has an ability to laugh at life's little hiccups and keep a positive outlook on it all. I cannot express how instrumental Heather has been to helping our store achieve a successful first year and in making my job easier as well.

Sincerely Yours,  
Nadine Ober  
store manager  
Banana Republic, English Village

September 11, 2012

Dear Ms. Rodriguez,

I am writing this letter to provide a reference for Andrea Parker, who is applying for a position at Education for New Generations Charter School.

I have worked with and have known Mrs. Parker for over five years. I had the privilege of being her colleague at Eisenhower Middle School, in the Norristown Area School District. I have observed Mrs. Parker to be a caring and compassionate teacher, and a professional who has strong leadership abilities. Mrs. Parker consistently performs duties above her immediate job requirements. Mrs. Parker is exceedingly knowledgeable about her content area pedagogy and has displayed a high level of skill in working with students across varying grade and ability levels. Mrs. Parker is well versed in the Common Core standards. Moreover, Mrs. Parker possesses a passion for teaching and learning, and holds her students to high standards of accountability. Mrs. Parker advocates for her students, and welcomes parental involvement. Furthermore, Mrs. Parker is flexible and adaptable with her lessons and approach to teaching.

Without hesitation, I would highly recommend hiring Andrea Parker as a teacher at Education for New Generations Charter School. Mrs. Parker will be an invaluable asset to the school.

Sincerely,

A handwritten signature in cursive script that reads "Heather M. Alcott".

Heather M. Alcott, Ed.M

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**Natalie Harrington**

232 East Urner Street Apt 166  
Pottstown, Pennsylvania 19465  
natalie.harrington@yahoo.com  
(267)-421-3881

September 19, 2012

Dear Ms. Rodriguez,

My name is Natalie Harrington, and I am seeking an elementary teaching position open at the New Generations Charter School. I have a Bachelors of Science in Education with dual certification in Elementary and Special Education. My required documents for this position can be found attached to this e-mail and on PAREAP as well.

My undergraduate background has exposed me to a diverse community and allowed me to use technology with teachers and students. I have created interactive lessons with different computer programs. With my experience in classrooms, I have become an adaptable and responsible adult to lead our future students in society. My Extended School Year position as a Life Skills Support teacher has allowed me to establish a rhythm and schedule that kept the students from feeling overwhelmed and which made them comfortable with the instruction that was presented to them. I have helped the students achieve their maximum potential and succeed in the classroom as well as the community by differentiating their curriculum to fit their individual needs. I have created and progress-monitored IEP goals for students. My goal is to be a permanent teacher in the Lansdale community where I can cultivate an environment by using a given curriculum that I can differentiate to fit each student's diverse needs. Furthermore, I want to create a foundation in the community that promotes prosperity and invites all stakeholders to take part in nurturing the elements needed to build a fruitful life for our children by using all elements around them.

I am excited to continue my professional career with the New Generations Charter School, and to have the ability to help students in Montgomery County to succeed. Thank you in advance for your time. Once we speak with each other, we can discuss how showcase my experience to become a new prominent Elementary teacher and to help prepare a generation of lifelong learners to communicate with others and to lead our complex society.

Sincerely,

Natalie Harrington

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# Natalie Harrington

232 East Urner Street Apt 166 ◊ Pottstown ◊ PA ◊ 19465

(267)-421-3881 ◊ natalie.harrington@yahoo.com

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**Objective** To obtain an Elementary teaching position with New Generations Charter School.

**Education** Bachelors of Science in Education with dual certification in Elementary and Special Education January 2011  
Temple University, Philadelphia, PA. Cum Laude.

Associates Degree in Liberal Studies, May 2008  
Montgomery County Community College, Blue Bell, PA.

**Work Experience** *Educational Assistant* Norristown Area School District ◊ Norristown ◊ PA. September 2012-Current  
Multiple Disabilities Support

*Jump Start Teacher* Owen J. Roberts School District ◊ Pottstown ◊ PA. August 2012-August 2012  
K-1, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade teacher

*Extended School Year Teacher* Norristown Area School District ◊ Norristown ◊ PA. July 2012-July 2012  
5<sup>th</sup>-6<sup>th</sup> Life Skills Support Teacher

*Long Term Substitute* Norristown Area School District ◊ Norristown ◊ PA. May 2012-June 2012  
7<sup>th</sup>-8<sup>th</sup> grade Life Skills Support Teacher

*Per Diem Substitute* Norristown Area School District ◊ Norristown ◊ PA. August 2011-June 2012  
Elementary, Middle School, High School Special Education substitute

*Per Diem Substitute* Substitute Teacher Service ◊ Media ◊ PA. August 2011-June 2012  
Reading School District, Special Education substitute

*Per Diem Substitute* Chester County Intermediate Unit ◊ Downingtown ◊ PA. October 2011-June 2012  
Owen J Roberts School District, Downingtown Area School District , West Chester School District

*Assistant Head Teller* TD Bank ◊ Trooper ◊ PA. September 2006-August 2011  
WOW! Zone Instructor

*Lead Teacher* KinderCare Learning Center ◊ Upper Gwynedd ◊ PA. June 2005-August 2006

**Practical Experience** North Penn School District, Lansdale, PA Fall of 2010  
Student teaching at York Ave Elementary for Special Education Learning Support and also for Regular Education 3<sup>rd</sup> grade

F.S. Edmonds, Philadelphia, PA Spring of 2010  
Math and Science for Elementary Education Certification

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# Natalie Harrington

232 East Umer Street Apt 166 ◊ Pottstown ◊ PA ◊ 19465

(267)-421-3881 ◊ natalie.harrington@yahoo.com

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<b>Practical Experience</b>	<u>M. Hall Stanton Elementary School</u> , Philadelphia, PA Special Education for Special Education Certification	Spring of 2010
	<u>Whitehall Elementary School</u> , Norristown, PA Language Arts for Elementary Education	Fall of 2009
	<u>North Penn High School</u> , Lansdale, PA Field Experience for Special Education	Spring of 2009
<b>Related Experience</b>	Providing constant care for my brother with Intellectual Disabilities. Administering medication, differentiating homework, driving to Doctor's appointments. Consistent 24 hours a day/7 days a week care	

## Honors/Organizations

- ◊ National Dean's List ◊ Dean's List of Temple University
- ◊ Kappa Delta Pi-International Honor's Society for Education
- ◊ Treasurer of the Program Board of Ambler Campus

Emily McCallister  
1950 Stewart Drive  
Hatfield, PA 19440

October 23, 2012

Mrs. Naomi Rodriguez  
Education for New Generations Charter School

Dear Mrs. Rodriguez:

I am a recent graduate of Gwynedd-Mercy College with a Bachelor of Science in Elementary and Special Education and certifications in Early Childhood Education and Middle School Mathematics. I am interested in applying for a teaching position at Education for New Generations Charter School.

I am currently a substitute teacher which allows me to meet and teach a diverse group of students. This past summer I was the lead teacher in an Extended School Year program with young children with multiple disabilities. During my teaching experiences, I have had the opportunity to work with students of diverse ability and education levels. I believe that my skills and teaching experience will allow me to make an impact on students which would allow them to have great success and accomplishment in learning. My triple major has allowed me to connect teaching all young children with and without special needs and create the best environment for all students.

My greatest strengths are classroom and time management and providing accommodations and modifications. I am able to plan effective lessons for students that adhere to a specific timeframe, as well as make changes within a lesson to make sure important concepts are covered for optimal students learning. I believe that each classroom has and needs its own structure and feel I am highly capable of making appropriate changes to the classrooms in which I teach. My communication skills allow me to create a connection with my students that makes them feel safe and comfortable in my classroom. I would be honored to have the chance to show you how my talents and skills can help the students learn and grow. I would like to teach at Education for New Generations Charter School in order to assist with instructing and inspiring all students with unique and varying abilities to be productive, life-longer learners while achieving to their highest potential.

If you should have any questions regarding how my talents and skills fit with your organization, please call me at 215-272-8864. I may also be reached by e-mail at [emily.mccallister@hotmail.com](mailto:emily.mccallister@hotmail.com). I sincerely look forward to discussing teaching opportunities where I can make a significant contribution to the educational program. Thank you in advance for your time and consideration.

Sincerely,

*Emily McCallister*

Emily McCallister

**EMILY M. MCCALLISTER**

1950 Stewart Drive Hatfield, PA 19440 215-272-8864 emily.mccallister@hotmail.com

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Dedicated, motivating, and caring educator adapt at creating and delivering innovative and challenging lesson plans. Experience working with a variety of students with and without special needs. Specific skill-sets include:

- Classroom Management
- Modifications/ Accommodations
- Communication
- Time Management

**EDUCATION**

Gwynedd-Mercy College, Gwynedd Valley, PA May 2012  
**Bachelor of Science in Education** GPA 3.8

- Triple Certification in Elementary, Special and Early Childhood Education; Middle School Mathematics
- Dean's List (6 semesters), Gwynedd-Mercy College Activities Scholarship (all semesters)

**PROFESSIONAL EXPERIENCE**

**Substitute Teaching** August 2012- present  
MCIU, Abington School District, Kelly Education Staffing, Substitute Teacher Service, Penn View Christian School

- Follow lesson plans of classroom teacher and encourage student learning
- Manage the classroom environment

**Multiple Disabilities Support Lead Teacher- Extended School Year** July 2012 - August 2012  
Easter Seals, Kulpsville, PA

- Planned and supervised daily scheduled activities and lessons
- Implemented individual student goals into daily lesson plans
- Conferred with parents or guardians, other teachers, therapists, and administrators in order to accommodate all students' needs to achieve learning goals

**Substitute Early Intervention Autistic Support/Head Start** May 2012 - June 2012  
Delaware County Intermediate Unit- Glen Mills, Sharon Hill and Marcus Hook, PA

- Evaluated identified students and attended IEP meetings
- Provided support services and resources for children to enhance daily opportunities for learning
- Implemented classroom behavior strategies

**TEACHING EXPERIENCE**

**Student Teaching Experience**  
Easter Seals, Kulpsville, PA; 3-5 year olds with MDS Spring 2012

- Prepared and presented lessons based on students' academic and social goals
- Created an IEP
- Directed students in a wide range of settings: one on one, small group, whole group

EMC Elementary, Souderton, PA; 5<sup>th</sup> Grade Spring 2012

- Created a weekly unit plan
- Developed and implemented creative lessons in all subject areas with differentiation for students
- Implemented and enforced classroom management techniques

**Pre-Student Teaching Experience**  
Vernfield Elementary, Vernfield, PA; Elementary Autistic Support Summer 2011

- Created modified social interaction skill activities
- Lead morning circle and supervised transitions

**Gwynedd-Mercy College - Teacher Apprentice Program (TAP)**  
Hatfield Elementary School, Penn View Christian School, Lower Gwynedd Elementary Various Dates

- Assisted reading with Title-1 students
- Instructed students at different learning levels in all areas of an elementary curriculum
- Assisted lead teacher in transitioning students to first grade
- Worked one on one with a student with a learning disability on Reading
- Administrated standardized assessments and evaluated the results

**WORK EXPERIENCE**

- Hostess, Server,** Cheesecake Factory, King of Prussia, PA June 2012 - present
- Greet all guests upon arrival, informs guests of their wait time, and shows guests to their table
  - Provide prompt and friendly customer service and assists team members to ensure guest satisfaction
- Server, Shift Supervisor, Trainer,** Texas Road House, North Wales, PA March 2010 - June 2012
- Provided customer service; Employee of the Month Sept 2010; Employee of the Year 2010
  - Trained new employees in various positions of the restaurant
- Babysitter,** Various Families, Montgomery County, PA June 2005 - present
- Provide families with children ages birth-13 excellent and reliable services
  - Create a fun, safe setting for children with activities and games to keep them engaged

**PROFESSIONAL ENRICHMENT**

- Conferences**
- Autism Institute April 15, 2012
- Classes**
- Beginner Sign Language March 2012 - April 2012
  - First Aid and CPR AED May 5, 2012

**VOLUNTEER EXPERIENCE**

- THON committee;** PSU Berks, Reading, PA Sept 2008 – Dec 2008
- Participated in organizational meetings and recruited participants for 5K run/1K walk
- Special Equestrians,** Perkasio, PA and Warrington, PA 2006
- Assisted riders during lessons and maintenance of horses after lessons



Heather L. McClary-Heidt  
208 Green Street  
Lansdale, PA 19446  
[heatherfeather5@me.com](mailto:heatherfeather5@me.com)  
(215)368-0290

September 12, 2012  
eNg Charter School  
[engcharter.org](http://engcharter.org)

Dear Ms. Rodriguez and Ms. Siar:

I am pleased to present myself for consideration as an elementary school teacher in eNg Charter School. I hold a bachelors degree in Communication Disorders from Marywood University in Scranton, PA and a certification in Elementary Education from Jersey City State University in Jersey City, NJ.

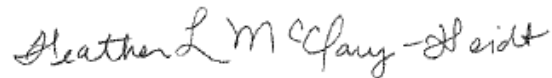
I began my teaching career in Scotch Plains, New Jersey as a substitute teacher where I accepted positions at all grade levels. I went on to obtain my teaching certification in Arizona and taught 4<sup>th</sup> grade for a year in Yuma. Anticipating a return to the east coast, I earned my teaching certification in Pennsylvania. I began a mid-year teaching position in a 7<sup>th</sup> grade classroom in the School District of Philadelphia. At the end of that position, I moved to Logan Elementary School located in the Logan section of Philadelphia, where I taught 3<sup>rd</sup> grade for 4 more years. My experiences are broad and far-reaching. I do not shrink from challenges. In every position I have filled, I have viewed each as an opportunity to learn more and grow better at the craft of teaching. At the heart of all of my endeavors is the belief that all students long for positive learning experiences, for the joy of finding things out, and for the thrill of successful achievement.

For a better part of the past decade, I have had the distinct pleasure of staying at home and raising my own children. It has proven to be one of the most challenging and humbling of all of my experiences. These years have provided invaluable insights to differences in learning of all children as well as deeper understanding inside of the need to address each child as a whole.

In closing, my vast and varied experiences in the classroom have been tempered by the past nine years I have spent raising my own children. I am a better person for it and feel it will make me an even better teacher than I was. My patience has lengthened, my compassion has grown, and the joy I have always found in helping children learn has inspired me to seek a new and more progressive environment for education.

Thank you. I look forward to hearing from you.

Sincerely,



Heather L. McClary-Heidt

**Heather Lyn McClary-Heidt**  
 208 Green Street  
 Lansdale, PA 19446  
 (215) 368-0290  
 heatherfeathe5@hotmail.com

**Profile:** A position as an elementary teacher in a growing and progressive environment. I made the decision to stay home with my three children for their young, formative years. Now that they are all in school, I seek a return to the art of teaching.

**Education:** Jersey City State College, Elementary Ed. Certification 1994--1996  
 G.P.A. 3.51, Dean's List  
Marywood University 1989--1993  
 BS in Communication Disorders

**Teaching Experience:**

Third-Grade Teacher 1999--2004  
 Logan Elementary School, Philadelphia, PA  
*Developed* innovative lesson plans to complement district curriculum.  
*Researched & created* multicultural arts lessons for an artless curriculum.  
*Created & supervised* hands-on science & math activities for third graders.  
*Established & maintained* an efficient and creative intellectual classroom.

Seventh-Grade Teacher February --June 1999  
 Fidler Academics Plus, Philadelphia, PA  
*Organized & produced* unique classroom assignments to maximize learning.  
*Maintained* safe, healthy classroom environment for all children.  
*Recognized* for tireless approach to and belief in education.

Fourth-Grade Teacher 1997--1998  
 Gwyneth Ham Elementary School, Yuma, AZ  
*Invented* lesson plans, activities and displays to foster student growth and achievement across significant language barriers.  
*Organized & implemented* multicultural mural painting community service project.  
*Studied & initiated* the use of the "being there" experience as a potent methodology.

Third-Grade Student Teacher Spring 1996  
 Evergreen Elementary School, Scotch Plains, NJ

Substitute Teacher 1994--1997  
 All grades, Scotch Plains-Fanwood School Dist., NJ

**Relevant Experience:**

Storytime Teacher 1994--1995  
 Barnes & Noble Bookseller, Springfield, NJ

Speech Clinician Summers 1991--92  
 Shadybrook Learning and Language Center, Moodus, CT  
*Developed & provided* speech and communication therapy for all children.

**Honors & Affiliations:**

Nominated for First-Year Teacher of the Year 1997--1998  
 Yuma School Dist. One

National Dean's List 1995

**References:** Provided upon request

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My Philosophy of Student Discipline  
Heather L. McClary-Heidt

The means of learning self-control and self-discipline are intrinsically connected to a child's self-concept. This in turn, determines how they relate to others. It is rare, however, that children develop strong and healthy self-concepts on their own. As children spend a large portion of their time in school, we must assist parents in helping their children develop the skills necessary to navigate this world as a responsible individual and citizen.

Providing children with choices and empowering them to make their own decisions is a first step in teaching them responsibility for their own decisions. Holding them accountable for their choices in a loving and safe, nurturing environment of understanding and forgiveness, is second. Children are not born knowing how to control themselves. They must learn the common rules of safety in the environments they populate; that they have responsibilities in such environments to themselves, others, as well as to the planet they will inherit. Helping them become actively aware and in practicing self-reflection is crucial to their education.

Children need clear and safe parameters for learning self-discipline. They need to learn that they may not hurt themselves or others with actions or words. They need to learn that they are responsible for their own actions. Other people are not (and should not) be present merely to control them.

All of these components are integral to the establishment of classroom management throughout the school year. A structured approach is comforting to children, as it sets boundaries for behavioral expectations. Some teachers may have many rules, while others depend on an overarching main rule that serves as an umbrella for all implied rules. One such rule within a classroom could be that, "All students must respect the learning of others", and therefore, no one is to disrupt the learning of others.

In my classrooms I have utilized an overarching rule as a basis for helping students develop the more specific (and at this age, more necessary) classroom rules that will guide their learning. Through class discussion and group work, my students have written the guidelines that direct our words and actions. By providing them responsibility and offering them assistance and scaffolding upon which to construct the rules, students develop ownership for the creating the classroom norms. From the start, my students understand that this is not "my" classroom, but "our" classroom. This small shift of pronoun creates a huge shift in their understanding of their role as students. They learn that their voices count, and such empowerment (built upon the scaffold of the overarching rule) is crucial to how I help students discover and learn together.

But rules are not enough to engender discipline. Children, like all human beings, often transgress rules. Thus, I also help my students develop ways to deal with themselves and others when rules (class, school, or even rules of decent behavior) are broken. My methods involve a type of wait time wherein students are to look at such actions as moments in which they can learn something. To do so, they must "Wait. Breathe. Think. Then, decide what to do." In this way they come to understand their emotions rather simply react to them.

Guiding children and helping them develop methods of self-discipline and self-control is not easy, certainly not as easy as forcing compliance through strict, "top down" rules. Warm, nurturing relationships and an empowered classroom promote positive self-discipline and self-control and helps children feel supported and valued, not judged and rejected. Being able to rely on students to make the right decisions because they want to and because it is the right thing to do is the reward.

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S E R I E S Telephone: (800) 772-7476  
Professional Assessments for Beginning Teachers®

**EXAMINEE SCORE REPORT**

**BACKGROUND INFORMATION**  
 Examinee's Name: MCCLARY, HEATHER L  
 Candidate ID Number: [REDACTED] Social Security Number: [REDACTED] Sex: F Date of Birth: [REDACTED]

**EDUCATIONAL INFORMATION**  
 College Where Relevant Training Was Received: JERSEY CITY STATE COLLEGE  
 Undergraduate Major: SPEECH LANGUAGE PATHOLOGY  
 Graduate Major: ELEMENTARY EDUCATION  
 Educational Level: EARNED BACHELOR'S DEGREE PLUS ADDITIONAL CREDITS  
 GPA: 3.0 - 3.49

Code #	Recipient Name
R8033	PENNSYLVANIA DEPT OF EDUCATION
R8541(A)	CA CORR ON TEACHER CREDENTIAL

HEATHER L MCCLARY  
 403 N FORREST AVENUE  
 NORRISTOWN PA 19403

CURRENT TEST DATE: 07/11/1998		Your Score	Possible Score Range	Average Performance Range**	Score Recipient Code(s) from Current Administration			
Test Code	Test Name				R8033	R8541		
0011	ELEM ED CURR INSTRUC ASSESSMENT	188	100-200	170-189	Y	N		

Refer to enclosed, Understanding Your Praxis Scores, for additional information.

HIGHEST SCORES OF 08/14/1998 FOR EACH TEST TAKEN AFTER OCTOBER 1, 1980								
Test Date	Test Code	Test Name	Your Highest Score	Possible Score Range	Score Recipient Code(s)			
					R8033	R8541		
07/11/1998	0011	ELEM ED CURR INSTRUC ASSESSMENT	188	100-200	Y	N		
02/01/1997	0500	COMMUNICATION SKILLS	662	600-695	Y	N		
05/05/1994	0510	GENERAL KNOWLEDGE	657	600-695	Y	Y		
02/01/1997	0520	PROFESSIONAL KNOWLEDGE	667	600-695	Y	N		

Scores for tests taken after October 1, 1980 will be available for reporting for ten years.

**MESSAGE CODES**  
 A - SCORE AUTOMATICALLY REPORTED TO STATE LICENSING AGENCY.  
 Y - SCORE REPORTED TO RECIPIENT LISTED.  
 N - TEST NOT REQUIRED BY DI. SCORE NOT REPORTED.

\*\* The range of scores earned by the middle 50% of a group of examinees of appropriate educational level (see Interpretive Leaflet for details) taking this test during the most recent three academic years. N/C means that this range was not computed because the test was taken by fewer than 30 examinees within the most recent three academic years.

See reverse side for category information.

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## Valena L. O'Malley

413 Griffin Pond Road  
Clarks Summit, PA 18411  
(570) 586-2164  
(570) 407-3505  
vomalley114@yahoo.com

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September 6, 2012

Mrs. Naomi Rodriguez  
Principal  
Education for New Generations Charter School

Dear Mrs. Rodriguez:

Having the opportunity to perform as an educator in different academic settings, teaching has become a passion. I have planned engaging lessons around a pre-k to 6<sup>th</sup> grade highly developed curriculum and have become proficient in designing stimulating lesson plans which accommodate multiple intelligences and bring a hands-on approach to learning. I have worked cooperatively with teachers in the team, provided varied assessments for different learning styles and abilities based on designed curriculum, as well as working closely with colleagues to ensure the success of all students.

I have completed administrative duties, including report cards, conferences, guidance meetings, proctored the PSSA's, advisory sessions and field trips. Over the past few years I have developed a personal philosophy, where education focuses on the whole child and that all students can learn in an environment that promotes self esteem, self motivation, and a sense of responsibility. I strongly believe that education is a cooperative effort between the school, home and community.

I have designed lessons to meet district and state wide standards and curriculum and centered instruction around year long thematic units. I think that a cross-curricular curriculum where all academic areas are combined provide students with a sense of higher order thinking skills. Language Arts combined with English, social studies, writing, and reading allow students to connect their thoughts and ideas in order to expand their learning experiences. My teaching philosophy is that all students should be given an equal opportunity to learn based on their individual learning needs and styles based on multiple intelligences.

I fully support the Education for New Generations Charter School's mission statement in which blends physical, heart, thinking, creative, and spirit elements throughout a curriculum. In providing students with the gift of a high quality education students emerge in their adult years as healthy, well-developed future leaders.

I look forward with great anticipation to discussing with you the many ways in which I can make a significant contribution to your educational program. Thank you in advance for your time and consideration.

Sincerely,  
Valena L. O'Malley

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# Valena L. O'Malley

413 Griffin Pond Road  
Clarks Summit, PA 18411  
(570) 586-2164  
(570) 407-3505  
vomalley114@yahoo.com

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## OBJECTIVE

To obtain a position as an Elementary School Teacher in which a strong dedication to the total development of children and a high degree of enthusiasm can be fully utilized.

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## EDUCATION AND CERTIFICATIONS

*Bachelor of Science in Elementary and Early Childhood Education Dual Certification*  
**Marywood University**, Reap College of Education and Human Development, Scranton, PA (May 2008)

Pursuing a *Master of Science in Education: Major in Early Childhood Literacy*  
**Wilkes University**, College of Graduate Education, Wilkes-Barre, PA

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## PROFESSIONAL DEVELOPMENT IN EDUCATION

*Preschool Teacher*

**Daydreamers Child Care**, Newton Ransom, PA

- Planned and implemented whole and small group instruction using High Reach Curriculum.
- Designed small group lessons and interest based learning centers to meet early learning standards.

*RtII Instructor*

**Tunkhannock Area School District**, Tunkhannock, PA ( Winter 2012)

- Planned and implemented reading interventions for students in kindergarten through fourth grade.
- Centered instruction on a scope from remedial to enrichment.
- Administered DIBELS Assessments.

*Long Term Substitute Teacher*

**Abington Heights Middle School**, Clarks Summit, PA (Spring 2011)

- Planned engaging lessons around the middle schools highly developed curriculum.
- Designed lessons to meet district and state wide standards in Family and Consumer Science Education.
- Centered instruction on the Family and Consumer program by designing stimulating lesson plans in Culinary Basics, Handcrafts, and Life Skills classes.
- Completed administrative duties, including report cards, conferences, and guidance meetings.

*Long Term Substitute Teacher*

**Abington Heights Middle School**, Clarks Summit, PA (Spring 2010)

- Planned engaging lessons around the middle schools highly developed curriculum.
- Designed lessons to meet district and state wide standards and curriculum.
- Centered instruction on year long thematic units.
- Designed stimulating lesson plans which accommodate multiple intelligences and bring a hands-on approach to learning.
- Completed administrative duties, including report cards, conferences, guidance meetings, proctored the PSSA's, advisory sessions and field trips.

*Substitute Teacher*

**Abington Heights School District**, Clarks Summit, PA (Spring 2008)

- Became a resource in current substitute teaching role, typically working four days per week in both elementary and middle school levels. Personally requested by many full-time teachers to take over their classrooms during absences.

*Substitute Teacher*

**Lackawanna Trail School District**, Factoryville, PA (Fall 2008)

*Substitute Teacher*

**Tunkhannock Area School District**, Tunkhannock, PA (Spring 2009)

*Elementary Tutor*

**Lackawanna County**, Clarks Summit, PA (Spring 2009)

- Used a balanced blend of motivational and instructional methodologies to enhance additional instruction to students in mathematics and reading.

*Student Teacher, Kindergarten*

**Hamlin Elementary**, Hamlin, PA (Spring 2008)

- Used innovative methods and materials to produce effective learning experiences including cooperative learning and thematic instruction in math, reading, social studies, and science.
- Designed engaging lessons while using assessments in compliance with district and Pennsylvania State standards.
- Assessed and progress monitored students in an Early Intervention Program.
- Observed and participated in parent teacher conferences.

*Student Teacher, 6th Grade*

**Abington Heights Middle School**, Clarks Summit, PA (Spring 2008)

- Developed daily lesson plans and testing materials with a concentration on Ancient Greece.
- Leveraged the use of technology to enhance instruction, infusing the use of the latest technology to conduct research and prepare reports, including: the Internet, PowerPoint presentations, and Smart Board use.
- Utilized multiple assessments in compliance with district and Pennsylvania State standards to measure student understanding.
- Guided students in library research in preparation for class presentations on Ancient Greece.
- Used a multi-directional approach to foster learning for multiple intelligences.

*Field Experiences*

**Rural, Suburban, and Urban placements**, PA (Spring 2005-Fall 2007)

- Completed 150 plus hours of field work in a wide variety of schools and settings.
- Designed classroom environment plans and adaptive materials for students with special needs.
- Developed and conducted science lessons for kindergarten through second grade students in a private school setting.
- Served as an assistant teacher and pre-student teacher in the Western Wayne and Abington Heights School Districts.

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## ADDITIONAL EXPERIENCE

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*Dance Teacher*

**Abington Heights Civic League Dance Academy**, Clarks Summit, PA (2006-present)

*After School Program*

**Abington Heights School District**, Clarks Summit, PA (2009-present)

- Introduced girls from kindergarten through fourth grade to a wide variety of dance techniques

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in a six week program.

- Used different approaches to choreography techniques which allowed students to grasp new ideas and receive positive reinforcement outside of an academic setting.

*Director of Children's Story Time*

**The Abington Community Library, Clarks Summit, PA (Fall 2009)**

- Coordinated a developmentally appropriate reading program for children ages 3-6.
- Worked closely with the director of the library to encourage parental involvement in early literacy.
- Sought out student volunteers from Marywood University to conduct weekly story times.
- Developed age appropriate literacy activities corresponding to popular children's books.
- Organized exciting and interactive story times that engaged children in developmentally appropriate literacy activities.

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### VOLUNTEER EXPERIENCE

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**Abington Heights Civic League, Clarks Summit, PA (2002-present)**

- Participated in a wide variety of community service activities such as food drives, vision screening, Breakfast with Santa and story time.
- Volunteered at annual dance recital "Children Dancing for Children." All profits benefit a child in need in the local community.
- Conducted an Easter Egg Hunt for children from the United Neighborhood Association.

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### PROFESSIONAL AFFILIATIONS

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Member of PESA, Keystone State Reading Association, Northeastern Pennsylvania Reading Association, America Reads, American Diabetes Association, PSEA, Who's Who, The American Red Cross.



Commonwealth of Pennsylvania



Professional Certificate

This certificate entitles  
VALENA L. O'PALLEY

to practice the art of teaching and render professional service in the  
endorsement areas herein in the schools of the Commonwealth of Pennsylvania

MARYHADD UNIVERSITY

Type Code	Year	Effective Date	Area of Certification	Type Code	Year	Effective Date	Area of Certification
61	06	06/2008	ELEMENTARY K-6	61	06	06/2008	EARLY CHILDHOOD K-3
00	00	00/0000	00 Occupational Code Area (not for other purposes)	00	00	00/0000	00 Occupational Code Area (not for other purposes)
01	01	01/0000	01 Academic	01	01	01/0000	01 Academic
02	02	02/0000	02 Educational Specialist II	02	02	02/0000	02 Educational Specialist II
03	03	03/0000	03 Instructional I	03	03	03/0000	03 Instructional I
04	04	04/0000	04 Instructional II	04	04	04/0000	04 Instructional II
05	05	05/0000	05 Instructional III	05	05	05/0000	05 Instructional III
06	06	06/0000	06 Instructional IV	06	06	06/0000	06 Instructional IV
07	07	07/0000	07 Instructional V	07	07	07/0000	07 Instructional V
08	08	08/0000	08 Instructional VI	08	08	08/0000	08 Instructional VI
09	09	09/0000	09 Instructional VII	09	09	09/0000	09 Instructional VII
10	10	10/0000	10 Instructional VIII	10	10	10/0000	10 Instructional VIII
11	11	11/0000	11 Administrative	11	11	11/0000	11 Administrative
12	12	12/0000	12 Supervisory I	12	12	12/0000	12 Supervisory I
13	13	13/0000	13 Supervisory II	13	13	13/0000	13 Supervisory II
14	14	14/0000	14 Administrative II	14	14	14/0000	14 Administrative II
15	15	15/0000	15 Program Specialist	15	15	15/0000	15 Program Specialist
16	16	16/0000	16 Limited English	16	16	16/0000	16 Limited English
17	17	17/0000	17 Instructional	17	17	17/0000	17 Instructional
18	18	18/0000	18 Instructional	18	18	18/0000	18 Instructional
19	19	19/0000	19 Instructional	19	19	19/0000	19 Instructional
20	20	20/0000	20 Instructional	20	20	20/0000	20 Instructional
21	21	21/0000	21 Instructional	21	21	21/0000	21 Instructional
22	22	22/0000	22 Instructional	22	22	22/0000	22 Instructional
23	23	23/0000	23 Administrative	23	23	23/0000	23 Administrative
24	24	24/0000	24 Administrative	24	24	24/0000	24 Administrative
25	25	25/0000	25 Administrative	25	25	25/0000	25 Administrative
26	26	26/0000	26 Administrative	26	26	26/0000	26 Administrative
27	27	27/0000	27 Administrative	27	27	27/0000	27 Administrative
28	28	28/0000	28 Administrative	28	28	28/0000	28 Administrative
29	29	29/0000	29 Administrative	29	29	29/0000	29 Administrative
30	30	30/0000	30 Administrative	30	30	30/0000	30 Administrative

00 COMPETENCY AREA OF REGISTRATION IN CONNECTION WITH VOCATIONAL REGISTRATION

\*\*\*038B 08645541  
INSTITUTIONAL CERT ISSUED IN ACCORDANCE WITH 9/1/1999 REGS  
IMPORTANT INFORMATION ON REVERSE  
Authorized by the Secretary of Education

Commonwealth of Pennsylvania



Professional Certificate

*This certificate entitles*  
 VALENA L. O'HALLEY  
 to practice the "art of teaching" and render professional service in the  
 endorsement areas herein in the schools of the Commonwealth of Pennsylvania

HARYWOOD UNIVERSITY

Type Code	Year Issued	Endorsement Area	Area of Certification	Type Code	Year Issued	Endorsement Area	Area of Certification
61 06	06/2008	ELEMENTARY K-6	20 Working 1 21 Working 1 22 Working 1 23 Educational 24 Educational 25 Educational 26 Educational 27 Educational 28 Educational 29 Educational 30 Educational 31 Administrative	61 06	06/2008	EARLY CHILDHOOD N-3	50 Administrative 1 51 Administrative 1 52 Administrative 1 53 Administrative 1 54 Administrative 1 55 Administrative 1 56 Administrative 1 57 Administrative 1 58 Administrative 1 59 Administrative 1 60 Administrative 1 61 Administrative 1

PA 0388 67 08615541  
 INSTRUCTIONAL CERT. ISSUED IN ACCORDANCE WITH 9/1/1995 REGS  
 IMPORTANT INFORMATION ON REVERSE  
 AUTHORIZED BY THE SECRETARY OF EDUCATION

September 18, 2012

Ms. Naomi Rodriguez  
12 Village Drive  
Schwenksville, PA 19473

Dear Ms. Rodriguez,

I am writing to express my interest in a teaching position with eNG Charter School. I graduated Summa Cum Laude with my B.S. in Education from Elizabethtown College in January of 2010, and I am certified in both Elementary and Special Education.

During my undergraduate studies, I was fortunate to have many placements and part-time jobs in a variety of settings. I worked in a daycare and nursery school throughout college, and I completed one of my student teaching placements at The Vista School, a private school in Hershey, PA specifically for students with a diagnosis of moderate to severe Autism. For my general education certification, I student taught in a first grade classroom, building on my prior experiences from placements in a third grade classroom and a kindergarten intervention program.

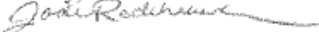
In addition to my experiences in college, I am currently a 5<sup>th</sup> and 6<sup>th</sup> grade Autistic Support Teacher for the Delaware County Intermediate Unit. This, and my position as a Transitional/Diagnostic Kindergarten Teacher (Special Ed.) with Perkiomen Valley SD, has provided me with experience in IEP development and implementation as well as working as a team with parents, assistants, therapists, general educators, and administrators. I also spent time working as the Math and Science Specialist at Kinder Works, a private Kindergarten and preschool. There I co-taught on a daily basis with four group teachers, planning and implementing age appropriate and engaging lessons to excite students about learning math and science.

It is my hope to find a progressive educational organization that strives to teach the whole child -- to help in the development of a student's character, not just his/her academic performance. From what I have learned about eNG so far, your program seems to be just what today's educational system needs.

I believe that I would be a valuable member of your school because of my flexibility, dedication, and strong foundation of experience on which I hope to continue building. My teachers have instilled in me a passion for learning, and it is my goal to inspire my students to also become lifelong learners.

Thank you for your time and consideration. I look forward to hearing from you.

Sincerely,

  
Jade Rodcheaver

# Jade Rodeheaver

1080 Cowpath Road • Hatfield, PA 19440 • Phone: 267-664-7569 • E-Mail: jrodeheaver08@gmail.com



- Certifications**
- PA Instructional I Certifications in Elementary Education (K-6) and Special Education (N-12)
  - First Aid/CPR
  - Crisis Prevention Intervention (CPI)

- Experience**
- |   |  |                   |
|---|--|-------------------|
| Aug. 2012 – Present   | Delaware County Intermediate Unit      | Broomall, PA      |
| <b>Autistic Support Teacher</b>   |  |                   |
| Teach 5 <sup>th</sup> and 6 <sup>th</sup> grade students on the Autism Spectrum using the VB-MAPP and Competent Learner Model curriculums   |  |                   |
| Jan. 2012 – Aug. 2012   | Kinder Works                           | Limerick, PA      |
| <b>Math and Science Specialist</b>  |  |                   |
| Plan and implement Math and Science lessons for four classes; three-year-olds, Pre-K (2), and Kindergarten  |  |                   |
| July 2010 – Dec. 2011   | Perkiomen Valley School District       | Collegeville, PA  |
| <b>Special Education Teacher</b>  |  |                   |
| Taught Pre-K to 1 <sup>st</sup> grade students with special needs such as learning disabilities, Autism, emotional/behavioral difficulties, and other multiple disabilities                                     |  |                   |
| March 2010 – July 2010  | North Penn School District             | Lansdale, PA      |
| <b>Substitute Teacher</b>   |  |                   |
| Worked as a per diem substitute teacher at North Penn's 13 elementary schools, 3 middle schools, and high school  |  |                   |
| June 2007 – July 2010   | Bucks County Intermediate Unit         | Doylestown, PA    |
| <b>Instructional Assistant</b>  |  |                   |
| Worked as an instructional assistant for the BCIU's Extended School Year Program. Summer 2007 in a multiple disability classroom; Summers 2008, 2009, and 2010 in an Autistic Support/Verbal Behavior Classroom |  |                   |
| Sept. 2007 – Dec. 2008  | Elizabethtown Community Nursery School | Elizabethtown, PA |
| <b>Classroom Aide</b>   |  |                   |
| Assisted in supervision and daily tasks/lessons in two different classrooms, children ages three to five years  |  |                   |
| Feb. 2007 – May 2007  | Elizabethtown Child Care Center        | Elizabethtown, PA |
| <b>Classroom Aide</b>   |  |                   |
| Assisted in supervision and daily tasks in a classroom of children ages four to five years  |  |                   |
| Feb. 2006 – March 2007  | KinderCare Learning Center             | Chalfont, PA      |
| <b>Teacher's Aide/Substitute</b>  |  |                   |
| Supervised children from infancy to school-age and assisted in lessons  |  |                   |



<b>Education</b>	Sept. 2011 – Present	Arcadia University	Glenside, PA
	<b>M.Ed. Early Childhood Education</b>		
	Sept. 2006 – Jan. 2010	Elizabethtown College	Elizabethtown, PA
	<b>Bachelor of Science, Elementary Education &amp; Special Education</b>		
	Sept. 2003 – June 2006	North Penn High School	Lansdale, PA

- Honors/Awards**
- 3.95 Cumulative GPA; Summa Cum Laude
  - Kappa Delta Pi Honor Society
  - Alpha Lambda Delta Honor Society
  - Named an Elizabethtown College Scholar in 2008-2009 and 2009-2010

- Clearances**
- Criminal Record Check, Feb. 2012
  - PA Child Abuse History Clearance, Feb. 2012
  - FBI Background Check, March 2012

# Commonwealth of Pennsylvania



## Professional Certificate

This certificate entitles  
**JADE N. RODEHEAVER**

to practice the "art of teaching" and render professional service in the  
 endorsement areas hereon in the schools of the Commonwealth of Pennsylvania

ELIZABETHTOWN COLLEGE

Type Code	Years Valid	Effective Date	Area of Certification	Type Code	Years Valid	Effective Date	Area of Certification
61	06	02/2010	ELEMENTARY K-6	61	06	02/2010	SPECIAL EDUCATION N-12
61	06	02/2010	ELEMENTARY K-6	61	06	02/2010	SPECIAL EDUCATION N-12

- 00 Occupational Comp Area (New)  
 01 Vocational I  
 02 Vocational II  
 03 Vocational III  
 04 Vocational IV  
 05 Vocational V  
 06 Vocational VI  
 07 Vocational VII  
 08 Vocational VIII  
 09 Vocational IX  
 10 Vocational X  
 11 Vocational XI  
 12 Vocational XII  
 13 Vocational XIII  
 14 Vocational XIV  
 15 Vocational XV  
 16 Vocational XVI  
 17 Vocational XVII  
 18 Vocational XVIII  
 19 Vocational XIX  
 20 Vocational XX  
 21 Vocational XXI  
 22 Vocational XXII  
 23 Vocational XXIII  
 24 Vocational XXIV  
 25 Vocational XXV  
 26 Vocational XXVI  
 27 Vocational XXVII  
 28 Vocational XXVIII  
 29 Vocational XXIX  
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 47 Vocational XLVII  
 48 Vocational XLVIII  
 49 Vocational XLIX  
 50 Vocational L  
 51 Vocational LI  
 52 Vocational LII  
 53 Vocational LIII  
 54 Vocational LIV  
 55 Vocational LV  
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 97 Vocational XLXXXVII  
 98 Vocational XLXXXVIII  
 99 Vocational XLXXXIX  
 00 Vocational XLXXX

14 10604059 CN CONCENTRATION; EN ENDORSEMENT  
 INSTRUCTIONAL CERT ISSUED IN ACCORDANCE WITH 9/1/1999 REGS  
 \*\*\*-\*\*-3803  
 IMPORTANT INFORMATION ON REVERSE  
 Authorized by the Secretary of Education

RODEHEAVER JADE

**PASSED/NOT PASSED INFORMATION BASED ON HIGHEST SCORES EARNED AS OF 01/12/2008**

Passed/not passed status provided in this report is based on the passing score in effect on the test date or on the date reported (as indicated next to each score recipient's name). Agencies reserve the right to accept the reporting of scores but not necessarily the passed/not passed status.

2225 ELIZABETHTOWN COLLEGE							
Based on Date Reported							
Test Date	Test Code	Test Name	Your Highest Score	PA Required Minimum Score	Minimum Score Met/Not Met	PA Required Passing Score	Passed/Not Passed Status
12/27/2007	5710	C-PPST: READING	182	171	MET	172	PASSED
12/27/2007	5720	C-PPST: WRITING	181	170	MET	173	PASSED
12/27/2007	5730	C-PPST: MATHEMATICS	186	171	MET	173	PASSED
		TOTAL COMPREHENSIVE C-PPST	549			521	PASSED

RODEHEAVER JADE N

**PASSED/NOT PASSED INFORMATION BASED ON HIGHEST SCORES EARNED AS OF 07/10/2009**

Passed/not passed status provided in this report is based on the passing score in effect on the test date or on the date reported (as indicated next to each score recipient's name). Agencies reserve the right to accept the reporting of scores but not necessarily the passed/not passed status.

2225 ELIZABETHTOWN COLLEGE							
Based on Date Reported							
Test Date	Test Code	Test Name	Your Highest Score	PA Required Minimum Score	Minimum Score Met/Not Met	PA Required Passing Score	Passed/Not Passed Status
06/13/2009	0011	ELEM ED CURR INSTRU ASSESSMENT	188			168	PASSED
01/10/2009	0553	ED OF EXCEPTIONAL STUDENTS: CORE CK	192			136	PASSED
06/13/2009	0511	FUNDAMENTAL SUBJECTS: CONTENT KNOWL	189			150	PASSED

Test Date	Test Code	Test Name	Highest Score	Required Minimum Score	Score Met/Not Met	Required Passing Score	Passed/Not Passed Status

The enclosed score interpretive leaflet provides additional information about state requirements. Passed/not passed information not provided if more than one qualifying score is used for a test, or qualifying score is not available.

49 S. Forge Manor Dr  
Phoenixville, Pa 19460

Dear Sir or Madam:

I am writing to recommend Jade Rodeheaver for a position in your school district. I have had the pleasure of working with Jade as her mentor and then colleague for the past two years. I have witnessed Jade's growth as a teacher as she learned and implemented district curriculum and Pennsylvania Standards in her lessons and IEP's. She identified the needs of her students and tailored her lessons to fit their needs. Jade took the time and initiative to develop lessons for multiple grade levels based on district benchmarks.

Jade is also extremely organized. As part of her teaching duties she had to plan with other teachers as well as her assistants. Jade handled these situations with tact and professionalism. She allowed others to share their strengths in the classroom in order to create an optimal learning environment for a wide range of developmentally delayed students.

Jade had a very positive attitude everyday. She saw the possibilities for learning in every situation. Jade would ask for help when she needed it but was always willing to try new things as well. Jade was also ready to share an idea that she thought might work for you as well as whatever materials you might need to make it happen.

I am sure that Jade Rodeheaver will be a valuable addition to your staff. I will miss her at Evergreen. She is dependable, innovative and a stellar teacher. I recommend her wholeheartedly.

I would be happy to speak to you if you have any questions.

Sincerely yours,



Carol C. Okonski  
Evergreen Elementary  
(610)220-9859





## Evergreen Elementary School

98 Kagey Road  
Collegeville, PA 19426

Kimberly I. Minor  
Principal

Phone (610) 409-9751  
Fax (610) 409-9756

February 6, 2012


To Whom It May Concern:

I am pleased to write this letter of recommendation in support Jade Rodeheaver. I had the pleasure of working with her as her building principal for the 2010/2011 school year. During this time period Jade served as a special education teacher in our transitional Kindergarten and First grade classroom.

Jade worked well with both her students and her colleagues. During my observations of Jade, I found her to be a strong teacher. She was very dedicated to her work and exemplified professionalism. She mastered the content quickly and exhibited the confidence that is so important in the classroom. In addition, she effectively managed behaviors in her classroom utilizing strong planning and organizational skills as well as developing an excellent rapport with her students. Her classroom was very well organized and very student centered. Jade was well liked by her students, her colleagues, her administrators and the Evergreen community at large.

I am pleased to recommend Jade to you without reservation. I am certain that should she receive a teaching position in your school, you will find her to be a bright and talented individual and an asset to your organization.

Sincerely,

  
Kimberly I. Minor



## Elizabethtown College

### Recommendation for Jade Rodeheaver

I was the clinical supervisor for Jade's student teacher experience in special education which took place at The Vista School in Hershey, PA. Jade taught pre-school children. The Vista School only enrolls children with a diagnosis of autism.

Jade worked exceptionally well with her cooperating teachers, Halley Fox and Julie Parsons during the entire student teaching experience.

From the very beginning of the experience Jade was enthusiastic and was highly interested in learning as much during the experience as she could possibly learn. Jade worked very hard, preparing excellent lesson plans, paying attention to all the small necessary details to be an effective teacher and in just a few short days Jade was at a comfort level, that if I would not have known, I would have thought Jade was a veteran teacher with much experience teaching autistic children.

Jade is an exceptional young person because she has been given a natural gift of talent to teach and she worked exceptionally well with the autistic children in this experience.

There was absolutely no difference in the veteran cooperating teacher's ability and Jade's teaching ability and getting along with these special needs children. The children warmed up to Jade, cooperated with her and it was a delightful experience to observe the rapport between Jade and these children.

Jade was always prepared, open to suggestions, hard working, attentive to the special needs of each child, and easily made accommodations because of the changing moods and attitudes of the autistic child.

As for personal characteristic, Jade was always appropriately attired and looked professional. She had a positive attitude toward teaching and learning and was an excellent role model for the children. She spoke audibly and conveyed a sense of enthusiasm.

I recommend that Jade Rodeheaver be considered for any teaching opening for which she is properly certified and qualified. She gets along well with others, accepts criticism willingly and is firm but fair with her students. Jade will be a positive asset and helpful to any school and faculty.

Sincerely,

A handwritten signature in cursive script that reads "Fred L. Hainley".

Fred L. Hainley, Ed.D.  
Clinical Supervisor

December 11, 2009  
717-725-8552

**NAOMI AWERBUCH RODRIGUEZ**

12 Village Drive, Schwenksville, PA 19473  
(610) 389-0687 · nrodriguez@engcharter.org

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<b>EDUCATION</b>	<b>DREXEL UNIVERSITY</b> Principal Certification, 2010
	<b>NOVA SOUTHEASTERN UNIVERSITY</b> M.S., Education, Brain-Based Learning, 2007
	<b>DREXEL UNIVERSITY</b> B.S. Elementary Education, 2003
<b>CERTIFICATION</b>	<b>ADMINISTRATIVE CERTIFICATION K-12</b> , 2012
	<b>NATIONAL BOARD CERTIFICATION</b> , 2011 Mathematics/Early Adolescence
	<b>PERMANENT CERTIFICATION, INSTRUCTIONAL LEVEL II</b> , 2007 Elementary Education Middle School Mathematics
<b>EMPLOYMENT</b>	<b>PERKIOMEN VALLEY SCHOOL DISTRICT</b> , Collegeville, PA 7 <sup>th</sup> Grade Mathematics Teacher, August 2010 to present Member of Professional Development Committee Design and implementation of Creative Math program
	<b>NORRISTOWN AREA SCHOOL DISTRICT</b> , Norristown, PA Mathematics Specialist, August 2004 – June 2009 Member of Eisenhower Middle School Leadership Team. Supported principal in managing school-wide operations. Developed school improvement plan. Modeled implementation of best practices in education for all math teachers. Member of CSAP team, providing parents with information and resources. Provided district –wide professional development. Provided training to new teachers on math curriculum. Created and managed math volunteer program. Created and organized family nights. Provided resources and support for math teachers and students. Analyzed data and organized testing. Provided supportive math class to students scoring “basic” or “below basic” on state testing.
	<b>CCRES EDUCATION AND BEHAVIORAL SERVICES</b> , Downingtown, PA Therapeutic Support Staff, February 2010-August 2010 Provided in-home and in-school therapy for children with autism

**MATHEMATICS, CIVICS, AND SCIENCES CHARTER SCHOOL**

Third Grade Teacher, August 2003 to August 2004

Performed the standard duties of a third grade classroom teacher

**AWARDS**

**PERKIOMEN VALLEY FUND GRANT RECIPIENT, 2008, 2010, 2011**

Received three separate grant awards to support implementation of an Elementary Math Night at Schwenksville Elementary, a classroom set of TI-NSpire Calculators, and materials to implement "Creative Math" class at the middle school level.

**CURRIKI SUMMER OF CONTENT GRANT RECIPIENT, 2009**

Wrote 5<sup>th</sup> grade centers-based math lessons and published with [www.curriki.org](http://www.curriki.org)

**ACTIVITIES**

**BOARDWORKS LTD, Summer 2012**

Reviewed interactive middle school math lessons developed by Boardworks, a curriculum publishing company in England. Review involved determining the appropriateness of content, alignment with common core mathematics standards, providing suggestions on engagement strategies and differentiation, as well as checking that all math work in software was completed correctly.

**ARTICLES PUBLISHED IN ATMOPAV NEWSLETTER**

The H.O.P. Centers Framework, Winter Edition 2009 and Spring Edition 2009

**DISTRICT DISCUSSION BOARD**

Created district discussion board, file sharing account, and picture sharing account to facilitate educator collaboration.

**PROFESSIONAL DEVELOPMENT PROVIDER**

Provided professional development for teachers on integrating reading in math, integrating math across the curricula, tools for differentiating instruction, test taking strategies, and using brain research to guide instruction. Instructor for the Summer Flex Institute in the Norristown Area School District.

**EISENHOWER EDUCATION EXTRAVAGANZA**

Proposed, designed, and implemented the first whole school family night. Organized volunteers and developed community partnerships that helped provide free dinner to approximately four hundred parents and students during a dinner theater where students performed scenes from the "The Bully" by Paul Langan. After dinner, families went to the gym to participate in fun subject related activities with their students' teachers.

**NASD MIDDLE SCHOOL MATH MANIA NIGHT**

Proposed, designed, and orchestrated first and subsequent annual district-wide middle school family math nights.

# Drexel University

Upon recommendation of the Faculty and by the Authority of the Board of Trustees  
Acting under the Charter granted by the Commonwealth of Pennsylvania,  
The University hereby confers On

**Naomi Averbuch**

the degree of

**Bachelor of Science**

with all the rights and privileges pertaining thereto. In Witness Whereof, we have hereunto affixed our  
signatures and the seal of the University this sixth day of September, two thousand three.

*Papadakis*  
President

*Frank T. Rowan*  
Dean

*William*  
Chancellor, Board of Trustees



# NoVA Southeastern University

Fischer School of Education and Human Services

The trustees of the University  
on the recommendation of the faculty confer upon

**Neomi Amerbuch Rodriguez**

the degree of

**Master of Science**

with all rights, privileges, and responsibilities thereto appertaining.

Witnessed with the authorized signatures and university seal in

Fort Lauderdale-Fovie, Florida

February 29, 2008

*Ray Farrow*  
President



*W. L. ...*  
Executive President and University Board

# Commonwealth of Pennsylvania



## Professional Certificate

This certificate entitles  
**NAOMI A RODRIGUEZ**

*to practice the "art of teaching" and render professional service in the endorsement areas hereon in the schools of the Commonwealth of Pennsylvania*

**DREXEL UNIVERSITY**

Type Code	Credential Name	Years Valid	Effective Date	Expiration Date	Subject Area Code	Area of Certification
62	Instructional II	99	08/01/2008		2860	Mid-Level Mathematics 7th-9th
62	Instructional II	99	08/01/2008		2810	Elementary K-6th
75	Administrative I	5	01/01/2012		1115	Principal K-12th

3507861 \*\*\*-\*\*-1982 691283

119056

Authorized by the Secretary of Education

**Prior to the hiring of the bearer of this certificate, all prospective employers should verify the validity of the certificate presented for employment. The validity and active status of the bearer's Pennsylvania certification(s) may only be officially verified by accessing the Teacher Information Management System (TIMS) at <http://www.PA-TIMS.com>. Additional information appears on the following page.**



NBPTS Processing Center  
11827 Tech Corn, Suite 200  
San Antonio, TX 78233  
Tel: (888) 780-7805 Fax: (888) 811-3514  
www.nbpts.org

November 18, 2011

NBPTS ID: 01191894

NAOMI AWERBUCH RODRIGUEZ  
12 VILLAGE DRIVE  
SCHWENKSVILLE, PA 19473- 1777

Dear NAOMI AWERBUCH RODRIGUEZ:

**Congratulations! You are a National Board Certified Teacher®!**

I am pleased to inform you that your performance met the standard for National Board Certification® set by the board of directors of the National Board for Professional Teaching Standards® (NBPTS®). Please accept my personal congratulations on your achievement. The certificate, a symbol of your accomplishment and the status you have achieved, should reach you later this year. We hope you will display it with pride.

To achieve National Board Certification, a candidate must earn a total weighted scaled score that equals or exceeds 275. Your total weighted scaled score, entry scores and weighted exercise scores are shown on your score profile. Information that describes the criteria used to score candidate responses can be found in the Scoring Guide located on the NBPTS Web site.

The American Council on Education (ACE) now recognizes the National Board Certification process as comparable to graduate level coursework. As a National Board Certified Teacher (NBCT), you are now eligible to request a transcript from ACE that recommends you receive up to nine semester hours of graduate credit in education. You can find more information about requesting a transcript for graduate credit on the NBPTS Web site.

I am confident that this achievement marks the beginning of a long and productive relationship between you and NBPTS. In virtually every case, achieving National Board Certification signals the start of a new, exciting phase in an educator's professional life. As a National Board Certified Teacher, you have the opportunity to play an active role in charting the future of American education.

You can expect to be sought out by candidates, administrators, media, education organizations and professional associations for your insights on the certification process and other education issues. NBPTS is prepared to help you share information about National Board Certification with your colleagues. Your name will be included among the list of National Board Certified Teachers that is posted on the NBPTS Web site, so please keep your information current in our records.

We look forward to your active involvement in the years to come as our work to integrate National Board Certification in America education continues.

*NBPTS Promotes Better Teaching, Better Learning, Better Schools*

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October, 2012

To Whom It May Concern,

Please accept this letter of recommendation for an exceptional educator, Mrs. Naomi Rodriguez. While she would be sorely missed by our school district and by her students, I know that she will be an outstanding educational leader. She is well prepared for this next phase of her career.

Over the many years that I have known her, Naomi has always shown herself to be a star teacher and both a student and practitioner of best practices in education. She has made it her personal mission to reach EVERY child and has been extraordinarily very successful!

Naomi is highly organized, extremely grounded in current pedagogical thought. She is highly professional in all aspects of her work. Information for students and parents is communicated articulately and appropriately. She is a good listener and is very thoughtful, reflecting usefully on her practice and that of colleagues. Naomi has a wealth of knowledge about what defines good practice in her field and has held herself to an extremely high standard in her own work. She has, through this intense process, become a master teacher herself, achieving National Board Certification as one way to demonstrate these characteristics and to grow professionally. She is not only an incredibly caring individual who is empathetic and compassionate, but she wields a wealth of knowledge about how our students learn and what strategies to use if they are having difficulty.

When she is providing direct instruction to students, you are likely to see students learning using all modalities. You would see constant teacher interactions as Mrs. Rodriguez works directly with large and small groups of students, but you would also see students working rigorously and cooperatively with each other. Her teacher work is focused on teaching students to be students – to be focused and to learn to love to learn.

If you seek a highly organized and intelligent instructional leader who will bring a wealth of knowledge of best practices, a well-developed sense of what is right for kids, and a fabulous connection with students and their parents, I highly recommend Mrs. Rodriguez. Please do not hesitate to call (610-489-8506) or contact me via email ([crogers@pvsd.org](mailto:crogers@pvsd.org)) if you have any questions or would like additional information.

Sincerely,

A handwritten signature in blue ink that reads "Clifford L. Rogers".

Clifford L. Rogers, Ed.D.  
Superintendent



## Perkiomen Valley Middle School East

100 Kagey Rd.  
Collegeville, PA 19426  
(610) 409-8580 Fax: (610) 489-8851

Mr. Seamus Clune  
Principal

Mr. Tony Jordan  
Interim Assistant Principal

November 14, 2012

To Whom It May Concern:

This letter is in support of Naomi Rodriguez as an applicant for supervisory or administrative positions. Naomi is one of the most enthusiastic and talented teachers that I have ever met. She is deeply dedicated to her student's academic progress as well as their social and emotional well-being. Her innovative ideas, focus on student data and integration of technology has truly impacted the quality of our middle school program and made a difference in the education of her students.

So far in her tenure at Perkiomen Valley Middle School East, Naomi has been recognized for achieving National Board Certification in mathematics. She also designed and implemented a "Creative Math" resource time for struggling students and is an integral member of her team's data meetings. She is continually sharing brain research and best practices research with her colleagues as well as modeling these approaches in her classroom.

In summary, Naomi is a bright, capable, and dedicated educator. I am confident that she would be an extremely positive addition to any administrative team. She unquestionably merits strong consideration for any position of educational leadership in which she expresses interest.

If I can provide you with any additional information, please feel free to contact me at (610) 409-8580.

Sincerely,

A handwritten signature in black ink, appearing to read "Seamus Clune".

Seamus Clune  
Principal



**NORRISTOWN AREA SCHOOL DISTRICT**

Lisa Andrejko, Ed.D.  
Superintendent

June 27, 2007

Ms. Naomi Rodriguez  
Eisenhower Middle School  
Norristown, PA 19403

Dear Naomi:

I was so pleased that your principal shared your electronic portfolio. I spent time sifting through the pages and exploring the links, attachments, and pictures. It was an outstanding way for you to catalog your accomplishments for this year and portray how you achieved your goals and those of your students.

I particularly liked your lesson plan examples complete with instructional goals based on student data. Your comments showed that you reflect on your planning. This is a model in lesson design for all teachers. I hope it can be made available for others to review.

I have truly appreciated your commitment to our students and our program here in Norristown. I know your creativity and dedication have made a difference in the lives of our students.

Thank you for what you do and for being you!!

Sincerely,

Lisa Andrejko, Ed.D.,  
Superintendent



Eisenhower Middle School  
Office of the Principal

NORRISTOWN AREA SCHOOL DISTRICT

1601 Markley Street  
Norristown, PA 19403  
610-270-2925  
nponcheri@nasd.k12.pa.us

Date: February 23, 2007  
To: Drexel University - Admissions Ph.D. Educational  
Leadership / Learning Technology  
From: Nicole Poncheri, Principal, Eisenhower Middle School  
Re: **Recommendation letter for Mrs. Naomi Rodriguez**

Dear Sir or Madam,

I have worked with Naomi Rodriguez as her direct supervisor from June of 2006 to the present. During that time, Mrs. Rodriguez has done an extraordinary job in her position as grade 8 math teacher and coach. Mrs. Rodriguez has a strong love of teaching and a passion for integrating technology into her work. Mrs. Rodriguez has transformed the way that math has historically been taught and the results have been extremely positive.

Mrs. Rodriguez currently uses a great deal of technology in her classes and allows the students to do the same as they work independently. The students are highly engaged when one visits her classroom. Mrs. Rodriguez has taken math and has made this subject area one that the students can relate to real life. She puts an emphasis on the application and the use of technology has assisted her in this accomplishment.

I feel that Mrs. Rodriguez has the skills and the academic drive to achieve to a high level of success within the program at Drexel University. I would strongly recommend her for the doctoral program and would be happy to answer any further questions you may have regarding her qualifications.

Thank you,

Nicole Poncheri, Principal



February 2, 2009

To Whom It May Concern:

I am writing this letter to commend Naomi Rodriguez for her dedication and knowledge in her current position as Math Specialist for the Norristown Area School District. Naomi works diligently to complete all tasks set before her and completes those tasks admirably.

Naomi is willing to share her knowledge and is patient when working with both students and teachers. She has particular strengths with technology and attention to detail.

Please feel free to contact me regarding Naomi's commitment and performance.

Sincerely,

A handwritten signature in cursive script that reads 'Donna M. Runner'.

Donna M. Runner  
Curriculum and Instruction Supervisor  
Norristown Area School District  
401 N. Whitehall Road  
Norristown PA 19403  
610.630.5106  
610.630.5137 fax

*"Everything should be made as simple as possible, but not simpler."  
Albert Einstein (1879-1955)*



NORRISTOWN AREA SCHOOL DISTRICT  
Dr. Janet Samuels ~ Superintendent

Eisenhower Middle School  
1601 Markley Street  
Norristown, PA 19401  
Phone: 610.277.8720

Christina L. Taylor ~ Principal  
Barbara Weikert ~ Assistant Principal

Eisenhower's Focus: Reading and Writing Across the Content Areas

April 2, 2009

Dear Sir or Madam,

It is a pleasure to write this letter of recommendation for Mrs. Naomi Rodriguez, our math specialist at Eisenhower Middle School. I have enjoyed working with Ms. Rodriguez for several years as a colleague and supervisor. Each day her passion for students and education is evident in her lessons, interactions with colleagues and commitment to lifelong-learning.

Ms. Rodriguez has modeled lifelong learning for our staff by her continuation of graduate education and through pursuit of her National Board Certification. She participates on the school Leadership team and facilitates workshops and lessons for our staff. Ms. Rodriguez was instrumental in organizing a special academic evening this year for our school which had over 400 participants!

Her dedication to students is evident through her ability to differentiate instruction. She has a thorough knowledge of working with a diverse population and is comfortable with co-teaching and inclusion. Her compassion towards our large special education population and students with multiple disabilities and autism is valued in our building, further demonstrating her love for children and passion for education.

Please feel free to contact me to discuss Mrs. Rodriguez's qualifications in further detail. I am confident in her abilities and am delighted to recommend her!

Sincerely,

Barbara S. Weikert  
Assistant Principal  
Eisenhower Middle School



Stewart Middle School  
NORRISTOWN AREA SCHOOL DISTRICT

November 19, 2007

To Whom It May Concern:

Naomi Rodriguez has been a colleague of mine for the past three years. During those three years, I have come to know and appreciate the enthusiastic, committed, and driven person that she is.

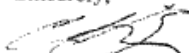
Naomi has initiated our district's Math Mania Night, taking charge and making sure everything runs smoothly. Through Naomi's efforts, Math Mania has been a district success for the last three years.

In addition, Naomi's expertise in technology has allowed her to create her own website and enabled her to take the lead in publishing middle school supplemental workbooks that are not only aligned to our curriculum but also to our state anchors. Naomi has played an integral part in writing our middle school math curricula and creating our district's quarterly mathematics snapshots.

I write this letter with mixed emotions because it might mean that we lose Naomi. Although Naomi has only been in this district a short time, the impact that she has made is immeasurable.

If you have any questions, or need any further information, please feel free to contact me.

Sincerely,

  
Chuck Brenner

Mathematics Specialist  
Stewart Middle School  
(610) 275-6870 x 1425  
[cbrenner@nasd.k12.pa.us](mailto:cbrenner@nasd.k12.pa.us)



NORRISTOWN AREA SCHOOL DISTRICT  
Dr. Janet Samuels ~ Superintendent

*Eisenhower Middle School*  
1601 Markley Street  
Norristown, PA 19401  
Phone: 610.277.8720

Christina L. Taylor ~ Principal  
Barbara Weikert ~ Assistant Principal

Eisenhower's Focus: Reading and Writing Across the Content Areas

To Whom It May Concern:

Naomi Rodriguez and I worked as colleagues during the 2008-2009 school year. While serving on many committees together, including the Leadership Team, I have found that Naomi brings energy, strong convictions, and the ability to express new ideas with vigor and passion. She is well versed in brain research, current with new techniques for differentiated instruction, and superior at gathering, interpreting, and displaying data for students and teachers. She shares her depth of knowledge in the field of mathematics by providing professional development for staff, modeling lessons, and providing feedback to teachers, and small group work using data to drive instruction. She has also supported the integration of math into the content areas of social studies and science at Eisenhower Middle School. Naomi's accomplishments outside of the classroom in just this year alone include organizing a completely free dinner with dinner theater and activity night in the first Eisenhower Education Extravaganza, getting the first Homework Hotline set up, winning a grant for curriculum writing, completing the requirements for National Board Candidacy, and publishing two articles in the regional math association newsletter known as ATMOPAV.

Naomi is very creative and has used this skill to create interactive hallway centers. One center is a life sized SuDoKu game. It is wonderful to see students stopping and contributing to it as well as her many other hallway centers. Her center based lessons, which apply brain research as a classroom model, have been adopted by many of the teachers. Naomi has created new tools and very clever functional mnemonic devices to help students remember math concepts. Many of these she has posted around the school as reinforcement for students reviewing for tests.

Naomi has strong classroom management skills and is well liked by the middle level student. She is very understanding of the needs of this age as well as the psychological and physiological issues that affect their decisions, learning, and motivation.

Mrs. Rodriguez is a bright, determined, strong educator who will be a wonderful addition to any staff. Please feel free to contact me for more information at any time.

Sincerely,

Kathleen Cherry B.S., M.Ed.  
Reading Specialist  
Eisenhower Middle School  
Norristown Area School District  
kcherry@nasd.k12.pa.us





Center for Teaching Excellence  
Ritter Hall Annex- 9<sup>th</sup> Floor  
1301 Cecil B. Moore Ave  
Philadelphia, Pa. 19122  
215-240- 0557  
[csadjpea@temple.edu](mailto:csadjpea@temple.edu)



January 14, 2008

Dear Ms. Rodriguez,

Congratulations! In recognition of your skills as an exemplary teacher, your Principal, Ms. Nicole Poncheri, has nominated you as a potential candidate for National Board Certification. National Board Certification is the highest credential in the teaching profession. It is a voluntary and rigorous process that measures what a teacher knows and is able to do. It is also an incredible professional development experience that allows you to analyze and reflect on your current teaching practice.

Research shows that students of National Board Certified Teachers (NBCT) perform better on tests, especially in reading and math, and that being taught by an NBCT can be equal to an extra month of school for students.

The only qualification is that you have at least three years certified teaching experience. **Tuition for the program (\$2500) is being paid for through Federal and State grants.** In addition, the Norristown Area School District, in recognition of the required effort, dedication and skills, provides National Board Certified Teachers a **\$2000 annual stipend which is considered part of the salary for retirement purposes** for the 10 year certification period.

For more information about the program, you can visit the National Board for Professional Teaching Standards website at [www.nbpts.org](http://www.nbpts.org) or contact me at the above email or phone number.

Temple University's *Center for Teaching Excellence* ([www.temple.edu/education/CTE](http://www.temple.edu/education/CTE)) will be available to provide you with free professional support and/ mentoring through the entire assessment process.

I hope that you will consider undertaking this exciting professional endeavor and that you will encourage at least one of your colleagues to join you on the journey of becoming a National Board Certified Teacher. **We will be having a short orientation at your school on February 6, 2008 from 3:15 to 4:00pm.** Please email me if you can attend. If you are unable to attend, we will be having a three hour orientation in May at Temple University. Please contact me if you wish to attend, so I can send you an invitation. If you have any questions or want more information please feel free to contact me at [csadjpea@temple.edu](mailto:csadjpea@temple.edu) or by phone at 215-204-0557.

Sincerely,

*Chris Sadjian-Peacock*

Chris Sadjian-Peacock  
Project Coordinator

C. N. Poncheri, Principal  
Attachment: Information Flyer

I am writing to nominate Naomi Rodriguez for recognition by the Norristown Area School District School Board. I first met Mrs. Rodriguez this past September of 2008 while dealing with math concerns regarding my 6<sup>th</sup> grade son. She is the mathematics specialist at Eisenhower Middle School - at least that is her official title. Perhaps better titles would be "Doer of All Things" or "The One Who Never Stops".

Soon after my son's math placement issues were professionally and competently handled, I received an email she had sent to all parents who had responded to an earlier questionnaire inquiring about a program she was initiating. Mrs. Rodriguez envisioned starting a math parent volunteer program to help increase the visibility of numbers and math related materials in the school hallways, as well as provide more alternative opportunities to improve math skills for those children performing at the basic and below basic level.

In the several months since I have joined Mrs. Rodriguez's parent volunteer team, numbers have filled the school hallways. She has used her parent volunteers to create interactive math games on the empty wall space and posters reinforcing math concepts. We have also worked with math teachers in the classroom during group activities, as well as worked with one or two students on fine tuning specific math skills. She is always prepared to present us with her next activity or project. I have heard many positive comments from both teachers and students about the cool centers she has created. In many cases, the students are engaging in math learning without even realizing it. One afternoon, I told a student using one of the hallway centers that it was time to stop doing math and to go home. The student stared at me in shock and questioned, "This is math?" All thanks to Naomi Rodriguez.

Mrs. Rodriguez's biggest undertaking so far this year has been the Eisenhower Educational Extravaganza. This event was held one evening during American Education Week. She led a team that successfully turned

a routine math mania night into a whole school event filled with games and learning activities in all four of the major subject areas. Over 400 parents, students, and siblings had an incredible fun-filled 2 hours that even included a free spaghetti and salad dinner for everyone.

This year, in an effort to improve collaboration between the home and school, Eisenhower is taking part in PA-PIRC. Mrs. Rodriguez is the fearless leader guiding a team of students, parents, and teachers through the Solid Foundations Program.

Mrs. Rodriguez attends many of the Parent Faculty Club meetings on her own time. She listens to the parent concerns and discusses possible solutions. She is currently involved in establishing a homework assignment hotline - a telephone system of recordings enabling both parents and students to double check and verify homework assignments.

To top it all off, I've realized that Naomi Rodriguez is equally involved in a large number of activities at her own children's elementary school. She also provides homework help to children in her neighborhood.

Naomi Rodriguez is an intelligent, creative, and successful teacher. She is well liked by both students and peers. Whenever I'm at Eisenhower Middle School, she is always on the go - running to another classroom, coordinating lessons with teachers, guiding parent volunteers, and/or creating more unique math learning opportunities for the middle school students at Eisenhower. She is not just a mathematics specialist teaching math in isolation, but a special person who strives to intertwine math into all subjects. Mrs. Rodriguez puts forth her best efforts for the best interests of the entire school.

Submitted by Melanie Kolb, Eisenhower Middle School parent

January 2009

810 Village Circle  
Blue Bell, PA 19422  
January 29, 2009

To Whom It May Concern:

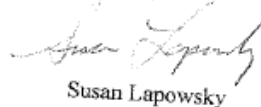
I have had the pleasure of working with Naomi Rodriguez at Eisenhower Middle School since September 2007. She has been the Math Specialist during that time. I have been an eighth grade mathematics teacher at Eisenhower for nineteen years. Some of Mrs. Rodriguez's responsibilities include modeling new teaching techniques in my class, observing my lessons in order to offer suggestions, and presenting professional development seminars for teachers.

I have found Mrs. Rodriguez to be an enormous asset to our school. It is obvious that she spends a great deal of time planning for the seminars that she presents, and I always walk away with some new and innovative ideas. When she is in my class, she is full of positive energy and makes every student feel she cares about them. Mrs. Rodriguez is one of the most creative people that I know. When I was having difficulty setting up centers in my classroom, her suggestions about how to physically set up the room and keep all the students engaged were the key to the success of the lesson.

Eisenhower Middle School includes a wide range of students from varying backgrounds and cultures. Mrs. Rodriguez has the ability to connect with all of the children on a personal level while challenging them to reach their highest academic potential. The students tell me that they enjoy when she comes into my classroom. I believe this is because of the respect she shows them and her ability to make the lessons interesting.

Naomi Rodriguez has demonstrated that she is a dedicated and highly effective Math Specialist. Any school would be fortunate to have her on their faculty.

Sincerely,



Susan Lapowsky



NORRISTOWN AREA SCHOOL DISTRICT  
Dr. Janet Samuels - Superintendent

Eisenhower Middle School  
1601 Markley Street  
Norristown, PA 19401  
Phone: 610.277.8720

Christina L. Taylor - Principal  
Barbara Weikert - Assistant Principal

Eisenhower's Focus: Reading and Writing Across the Content Areas

April 5, 2009

Dear Administrator:

Naomi Rodriguez has worked with me as the mathematics specialist for three years. Ms. Rodriguez has provided numerous suggestions and engaging activities for use in my classroom. It is evident in her instruction and planning that she is up-to-date with best practices and current educational research.

Ms. Rodriguez is an implementer of small group instruction through the use of centers/stations. Evident through her teaching, Ms. Rodriguez believes in engaging students in mathematics through hands-on activities either through manipulatives, technology, or higher-order thinking. On numerous occasions she has made her own manipulatives or tools to aide in students' understanding of the skills or topics. She can also effectively plan for differentiated instruction through tiered activities. Ms. Rodriguez implements current best practices into her teaching with ease.

Not only does Ms. Rodriguez plan classroom instruction for students, she also supports the teachers in her school. Because Ms. Rodriguez is the math specialist she has planned and implemented professional development workshops where the teachers experience activities as students would and then help us to create the tools and activities for our classrooms. Teachers get support from Ms. Rodriguez in writing lesson plans to include stations/centers, integrating technology, differentiating, and creating engaging activities. Specialists are there to support the teachers and the instruction, and Ms. Rodriguez is a perfect model of what that support should look like.

I am confident in recommending Naomi Rodriguez for a position. She will be an asset to any school she is a part of. Whether Ms. Rodriguez is in a classroom or supporting teachers as a specialist, her goal of making the classroom engaging and instructionally rich is evident in her ideas and implementations.

Sincerely,

Andrea Parker  
6<sup>th</sup> Grade Mathematics Teacher



NORRISTOWN AREA SCHOOL DISTRICT  
Dr. Janet Samuels ~ Superintendent

*Eisenhower Middle School*  
1601 Markley Street  
Norristown, PA 19401  
Phone: 610.277.8720

Christina L. Taylor ~ Principal  
Barbara Weikert ~ Assistant Principal

Eisenhower's Focus: Reading and Writing Across the Content Areas

To Whom It May Concern:

The purpose of this letter is to recommend Mrs. Naomi Rodriguez for employment as a teacher and/or a mathematics coordinator.

Mrs. Rodriguez possesses excellent classroom management and creative lessons that are diverse to reach every student in the class. I have known Mrs. Rodriguez for three years now as a mathematics specialist at Eisenhower Middle School. As a 5<sup>th</sup> grade math teacher at Eisenhower, I have been able to work directly with Mrs. Rodriguez. She has provided lessons, materials, and assisted whenever I have asked. The work she produces is always grade appropriate, aligned with the state standards, and creative. I believe her good management skills and pleasant personality have helped enrich our school.

Mrs. Rodriguez is a unique individual with a positive attitude, who can accept responsibility to complete a project with little oversight or direction. Her excellent mathematical skills and administrative skills make her a valuable asset to any school or administration. I would highly recommend her to any district seeking these qualities in an individual.

Sincerely,

Terri Rosen  
5<sup>th</sup> Grade Mathematics  
Small Learning Community Coordinator  
Student Council Supervisor



**Charter School Of  
Philadelphia Inc.**

*Veronica Joyner, M.Ed.*  
Founder & Chief Administrative Officer

*Frank E. Devine*  
Principal

**BOARD OF TRUSTEES:**

*C. Kenneth Carter*  
President/Parent

*Angela B. Hawkins*  
Vice President

*Helen Garrett*  
Secretary/Parent

*Jessie Ellison*  
Treasurer

*Cleo Prince*  
Member

June 23, 2004

To Whom This May Concern:

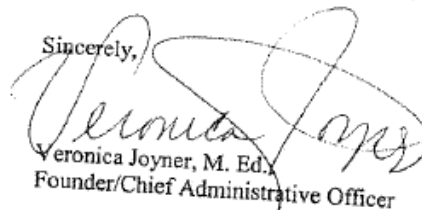
I am writing this recommendation letter on behalf of Mrs. Naomi Rodriguez, I am the Founder and Chief Administrative Officer of The Mathematics, Civics and Sciences Charter School of Philadelphia, Inc. Mrs. Rodriguez is employed at the school as a third grade teacher. I also hired Mrs. Rodriguez.

I am Mrs. Rodriguez's direct supervisor, and I communicate with her daily. Mrs. Rodriguez is an excellent teacher, she loves her students and take great pride in teaching them. She is an extremely creative teacher. Her classroom is always filled with creative bulletin boards that she has designed, to go along with the thematic units she is teaching. These bulletin boards also display her student's work.

She is always willing to help whenever she is needed. Mrs. Rodriguez is a team player, and she gets along well with her co-workers.

I highly recommend Mrs. Rodriguez for graduate school. If I can provide any additional information, please do not hesitate to contact me at (215) 923-4880.

Sincerely,



Veronica Joyner, M. Ed.  
Founder/Chief Administrative Officer

March 22, 2004

Ms. Renee L. Clarke  
Math, Civic and Sciences Charter School  
1326 Buttonwood Street  
Philadelphia, Pa. 19123

To Whom It May Concern:

I'm writing this reference letter on behalf of Mrs. Naomi Rodriguez. I've been Mrs. Rodriguez's supervisor for the 2003-2004 school year at Mathematics, Civics and Sciences Charter School in Philadelphia, Pa. It has been a pleasure working with Mrs. Rodriguez on the third grade team. She possesses creativity, confidence and self-control.

As Mrs. Rodriguez's lead teacher, I have had the opportunity to work with her in creating lesson plans, curriculum planning, and I have observed her teaching and classroom management skills on several occasions. Mrs. Rodriguez possesses strong qualities in all aspects of her career. Striving to optimize her students' learning experiences, Mrs. Rodriguez is constantly trying innovative methods and reflecting on her own work to perfect her teaching skills. She is always open to new ideas and openly shares her ideas and resources with all of the teachers on her team.

Mrs. Rodriguez's dedication to her students extends beyond their academic performance to their happiness and well being. Giving up her own lunch time on numerous occasions to talk with students who were having social problems or problems at home is just one of many ways Mrs. Rodriguez has shown her students how much she cares about them. She and her family have even attended non-school related activities; on one occasion she attended one of her student's minor league races. She also sends via post to students she feels need extra support.

There is no better teacher than one that possesses the skills to instruct, has a wealth of background information to support a learning environment, and truly cares about the growth of each individual student. Mrs. Rodriguez is one such teacher. I will be sad to see her leave our team. However, I feel confident that she will be a valued asset to your school as she has been to ours.

Sincerely,

  
Ms. Renee L. Clarke



# Methacton School District

David C. Evans, Ed.D. Superintendent

1000 Kriebel Mill Road Norristown, PA 19403-1047 (610) 489-5000 Fax (610) 489-5019

To Whom It May Concern:

April 22, 2003

I am writing this letter of reference for Naomi Awerbuch, who was a pre-student teacher in my fourth-grade classroom from January 6 – March 14, 2003. During that time period, Miss Awerbuch spent the mornings, as well as some full days, observing, assisting, and directing instruction in large group, small group, as well as individualized settings. Since the morning instruction was largely Mathematics and Integrated Language Arts, Miss Awerbuch's experience focused mainly on those areas.

From the beginning of her pre-student teaching, Miss Awerbuch expressed an interest in all areas of classroom management. She was immediately given responsibilities such as correcting homework, teacher read-aloud, and conducting the daily math warm-up. She later assumed more responsibility for planning and delivering complete lessons using the curriculum materials provided by the district.

Miss Awerbuch was regularly self-analyzing her performance, as well as requesting constructive criticism from my perspective. She often video taped her lessons, and used the tapes to set goals for future lesson presentations. During this time, Miss Awerbuch's confidence and comfort level grew continually. By the end of our 10 weeks together, Miss Awerbuch was able to take control of the classroom for the entire morning.

Miss Awerbuch developed supplemental materials to go along with a Social Studies lesson on map scale and a poetry lesson in Language Arts. The students enjoyed her curricular extensions which gave them the opportunity to express their learning in creative ways. Miss Awerbuch is to be commended for her initiative in this area.

I believe Miss Awerbuch has the qualities necessary to be a wonderful teacher. Her enthusiasm, drive, and initiative will certainly prove to be an asset to any school district that is lucky enough to hire her. If you need any other information regarding Miss Awerbuch's pre-student teaching experience, please feel free to contact me.

Sincerely,

*Cynthia L. Golden*

Mrs. Cynthia Golden  
Audubon Elementary School  
Methacton School District  
Norristown, PA 19403  
610-489-5000, ext. 42200

William R. Kirk, Ed.D.  
Assistant Superintendent  
(610) 489-5012

Denis J. McCall  
Director of Business &  
Operational Services  
(610) 489-5003

Dennis M. Flanagan, Ph.D.  
Director of Pupil Services  
(610) 489-5000 Ext. 15015

Robert E. Holly  
Director of Technology &  
Information Services  
(610) 489-5016

Deborah L. Subot  
Director of Human Resources &  
Community Relations  
(610) 489-5011

Methacton School District is an equal opportunity employer



Student Support Services  
Federal TRIO Programs

May 5, 2003

To Whom It May Concern:


I am happy to write a letter of recommendation for Naomi Awerbuch. Although I have known Naomi for only a short amount of time, she has impressed me with her grasp and understanding of teaching pedagogy as well as the learning needs of children.

Naomi possesses sensitivity to the needs of learners and this sensitivity and understanding of the importance of dignity, energy, self-management, community and awareness will result in engaged and active learners. Naomi so impressed me with her understanding of learner needs, that I selected her for a new position at Drexel's Learning Center – Learning Strategies Assistant. This position went beyond content, and assisted students in developing comprehension monitoring strategies according to their multiple intelligences. With Naomi's understanding of key pedagogical methodologies along with her Engineering and Design background I knew that she would combine the artistic and scientific aspects of teaching and learning to help students.

I considered Naomi to be one of my top students and I looked forward to reading her weekly journals combining course content and application to the tutorials she provided to the community. She further demonstrated her understanding of learning strategies, multiple intelligences, heuristic diagnostic teaching pedagogy, and affective influences related to learning in her final project presentation (a game combining all aspects of very complicated concepts).

Naomi Awerbuch is the type of teacher we need in our schools. She brings the skill and creativity necessary to engage the *learner of today*. I strongly urge you to give her your utmost consideration for any available teaching position at your school. Please feel free to contact me with questions.

Sincerely,

  
Sheila Clark, Director  
Drexel Center for Academic Excellence  
Drexel University



School of Education  
and  
Drexel/Torrance Center for Creative Studies

26 April 2003

To Whom It May Concern:

This letter is to offer my highest recommendation for Ms. Naomi Awerbuch [REDACTED]. Having worked with Ms. Awerbuch over the past year, I am confident of my assessment.

Ms. Awerbuch is highly intelligent, extremely energetic, and her conduct meets the highest standards of integrity and professionalism. She will be a valued asset to any school and school system of which she is a part. Ms. Awerbuch is a well-rounded and cultured educator. She is proficient in another language (German), she is an accomplished musician (Violin), and she is versatile athlete (Swimming). She has varied experience in technical laboratory settings and is also exceptionally technologically proficient in many hardware and software computer applications.

Ms. Awerbuch received high marks during her pre-student teaching experience and is doing extremely well in her current student teaching placement. Her cooperating teacher stated that Ms. Awerbuch had a "natural ability to teach." Having worked with Ms. Awerbuch in a curriculum class, I would vouch for her natural affinity for the profession of teaching. She instinctively makes the appropriate decisions and best choices associated with excellent teaching.

In her statement of her teaching philosophy, Ms. Awerbuch espouses a constructivist vision of teaching and states that she believes teaching is the most important role in a community. This respect for the profession and assertion of the high moral and utilitarian value of teaching is a genuine indication of the determination and purpose Ms. Awerbuch will bring to her classroom.

Ms. Awerbuch represents the very best of the professional excellence that Drexel strives to inculcate in its future educators. She is recommended without reservation. If I can provide additional information do not hesitate to contact me.

Sincerely,

Jim McDowelle, Ed.D  
Associate Director of the School of Education  
and Director of the Ph.D. Program



School of Education  
and  
Drexel/Torrance Center for Creative Studies

September 29, 2003

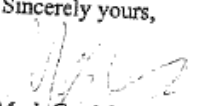
Ms. Naomi Awerbuch  
Apartment H304  
2828 Egypt Road  
Audobon, PA 19043

Dear Naomi,

I am pleased to inform you that you have earned a place on the Dean's List in the School of Education on the basis of your superior academic performance during the 2002-2003 Summer Term. You have achieved a term grade point average of 4.00. Dean's List recognition is more than an acknowledgement of your scholarly success, for it also serves to inform the world outside Drexel University - potential employers and graduate and professional schools -- that you are one of the University's most accomplished undergraduates. It says that you have met the challenges of a demanding curriculum with outstanding work.

On behalf of the staff and the faculty of the School of Education, I congratulate you on your academic achievements and wish you continued success.

Sincerely yours,

  
Mark Greenberg, Ph.D.  
Interim Dean of the School of Education



School of Education  
and  
Drexel/Torrance Center for Creative Studies

December 20, 2002

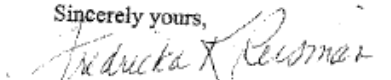
Ms. Naomi Awerbuch  
3421 West Chester Pike  
Apartment B-11  
Newtown Square, PA 19073

Dear Naomi,

I am pleased to inform you that you have earned a place on the Dean's List in the School of Education on the basis of your superior academic performance during the 2002-2003 Fall Term. You have achieved a term grade point average of 4.00. Dean's List recognition is more than an acknowledgement of your scholarly success, for it also serves to inform the world outside Drexel University -- potential employers and graduate and professional schools -- that you are one of the University's most accomplished undergraduates. It says that you have met the challenges of a demanding curriculum with outstanding work.

On behalf of the office staff and the faculty of the School of Education, I congratulate you on your academic achievements and wish you continued success.

Sincerely yours,

  
Fredricka K. Reisman, Ph.D.  
Director of the School of Education

192 Roboda Blvd  
Royersford, Pa. 19468

## **Kim Siar**

goldenappletree5@gmail.com  
484-919-8226

### **Qualifications**

### **Professional Development**

### **Education Masters Degree + 45**

### **Employment History**

### **Achievements**

- Create and coach instructional systems for staff and students based on the integration of technology, brain based research, and structures needed for 21<sup>st</sup> century and beyond.
- Generously share resources and expertise with administration, staff, students, parents, and community.
- Design and implement intervention strategies to increase student achievement.
- Integrate education with brain and energy science to serve diverse developmental needs of students.
- Use global experience and humanitarian initiatives to design systems to activate and advance innate potentialities.
- Lead children and adults in systems for self advancement
- Use literature and other content area curriculum to advance students abilities to engage, learn and master various core standards and performance outcomes.
  
- Norristown Area School District educator 1991 to Present
- Mid-Level Educator 1991- Present
- Superbrain Yoga Consultant 2004-Present
- Professional Development Facilitator 1993-2009
- Instructional Coach 2004-2009
- Small Learning Community Coordinator 2005-2008
- Enhancing Education through Technology (EETT) Grant Facilitator 2006-2009
- Instructional Coach for brain science instruction 2003 to present
- Co-Teacher inclusive practices and school wide positive behavior systems
  
- Nova Southeastern University -Masters of Science with Specialization in Brain Research Tools 2006-2008
- Chestnut Hill College 1992-2001 Physics Institute
- Lock Haven University- Bachelor of Arts 1986-1990
- Mid-Level English Certification 7-9 2005
  
- Norristown Area School District Mid Level Teacher, 1991 Present
- PECO Energy- Educational Consultant 1994-1996
- Superbrain Yoga Consultant 1995-Present
- Professional Development Facilitator 1998 to Present
- Instructional Coach 2005-2009
- Enhancing Education Through Technology Grant Facilitator 2007-2009

*Achievements*

- Project Labs- Rohm and Haas, 1995 Scientist-Teacher
- PECO- Electrical Safety Project Consultant and Curriculum Designer, 1997-1999
- Outstanding Educator of the Year- Montgomery County Chamber of Commerce, 2005
- Enhancing Education through Technology Grant Recipient 5-8, 2006-2009
- Improving Schools Conference, Pittsburgh Pa. Presenter, 2007
- Eric Jensen Learning Expo, Orlando Fl. Presenter, 2008
- SPACC Conference, Somerset, Pa. Presenter, 2008,2010
- Research and Publication Superbrain Yoga: A Tool to Improve Academic and Behaviorial Performance of Adolescents. Norristown, Pa. 2003 to Present

Part time (4 hrs a week)

**Certificates**

Basic Course on the DIR®/Floortime™ Model and Post-Conference Workshop on Regulatory Sensory Processing- Certificate issued for passing online course 2008

**Clearances**

Current Child Abuse, Criminal History and FBI Clearances

**Workshops for continuing education**

Meltdowns: Helping Infants, Children and Adolescents Overcome Behavior Problems, Aggression and Tantrums

An 8-hour workshop taught by Stanley I. Greenspan, M.D. (May 2010 online workshop)

A Lifetime Approach to Autism

A 5-hour workshop taught by Stanley I. Greenspan, M.D. (May 2010 online workshop)

**Volunteer Work**

Special Needs Y-Knot program swim teacher at the Spring Valley YMCA for 2 years  
2009 Project Leader for The Vanguard Group for Martin Luther King Day of Caring-Habitat for Humanity in Coatesville

Organized Fund Raiser for local child with NFI– Date March 28th, 2009 and Working cooperatively with local organizations. Raised over \$1,300 (second event May 2010)

**References**

Dr. Bruton

Assistant Principal at Downingtown Middle School

\*Diana Hong

Supervisor at The Vanguard Group

When employed there in the Money Movement Unit

Jenifer Young

Supervisor at Indian Creek Foundation

\*Christina Rhyne

Administrator at The Vanguard Group

\*Both direct reports from Vanguard are no longer with the company

But I can get permission for you to call their cell phones if requested to check for references.



# Commonwealth of Pennsylvania



## Professional Certificate

This certificate entitles  
**WIMBERRY A STAR**

to practice the "art of teaching" and render professional service in the  
 endorsement areas hereon in the schools of the Commonwealth of Pennsylvania

Type Code	Years Valid	Effective Date	Area of Certification	Type Code	Years Valid	Effective Date	Area of Certification
62	99	07/1/997	ELEMENTARY K-5	62	99	07/2005	MID-LEVEL ENGLISH 7-12
00	00		00 Occupational Core Area (used)	00	00		00 Occupational Core Area (used)
01	01		01 Area Refinement	01	01		01 Area Refinement
21	21		21 Vocational I	21	21		21 Vocational I
22	22		22 Vocational II	22	22		22 Vocational II
31	31		31 Educational Specialist I	31	31		31 Educational Specialist I
32	32		32 Educational Specialist II	32	32		32 Educational Specialist II
51	51		51 Permit	51	51		51 Permit
55	55		55 Temporary Teaching Permit	55	55		55 Temporary Teaching Permit
60	60		60 Professional Category	60	60		60 Professional Category
61	61		61 Instructional I	61	61		61 Instructional I
62	62		62 Instructional II	62	62		62 Instructional II
63	63		63 Instructional III	63	63		63 Instructional III
64	64		64 Instructional IV	64	64		64 Instructional IV
65	65		65 Instructional V	65	65		65 Instructional V
66	66		66 Instructional VI	66	66		66 Instructional VI
67	67		67 Instructional VII	67	67		67 Instructional VII
68	68		68 Program Specialist	68	68		68 Program Specialist
69	69		69 Supervisor I	69	69		69 Supervisor I
70	70		70 Supervisor II	70	70		70 Supervisor II
71	71		71 Administrator I	71	71		71 Administrator I
72	72		72 Administrator II	72	72		72 Administrator II
73	73		73 Administrator III	73	73		73 Administrator III
74	74		74 Administrator IV	74	74		74 Administrator IV
75	75		75 Administrator V	75	75		75 Administrator V
76	76		76 Administrator VI	76	76		76 Administrator VI
77	77		77 Administrator VII	77	77		77 Administrator VII
78	78		78 Administrator VIII	78	78		78 Administrator VIII
79	79		79 Administrator IX	79	79		79 Administrator IX
80	80		80 Registrar/College	80	80		80 Registrar/College

00 COMPETENCY AREA OF REGISTRATION IN CONJUNCTION WITH VOCATIONAL INSTRUCTION

193 64 7621 21 05030153  
 INSTRUCTIONAL CERT ISSUED IN ACCORDANCE WITH 5/1/1997 REGS  
 IMPORTANT INFORMATION ON REVERSE  
 Authorized by the Secretary of Education

## **Betsy Stevens**

838 Dewees Place  
Trappe, PA  
19426

Cell: 484-919-7772  
E-mail: betsys76@gmail.com

### **Objective**

To be employed with an employer where I can work with others and challenge myself by working with a variety of exceptional people. All while applying my professional, academic and personal experiences.

### **Education**

May 1991 Government and Planning (BA) West Chester University  
Currently enrolled in Graduate School at Arcadia University for Masters in Education  
With a concentration in Special Education

### **Work Experience**

Aug. 2012- Current  
Lionville Middle School  
One on One aide for 6<sup>th</sup> grade student

July-August 2012  
Shamona Creek Elementary School  
One on One aide for Autistic Support ESY class

January 2012-June 2012  
Downingtown Middle School  
One on one aide for 8<sup>th</sup> grade student

November 2009-Dec. 2011  
Therapeutic Support Specialist  
Indian Creek Foundation  
Providing support to children with disabilities in the the home, school and community.

July 1991-June 2009 Financial Associate  
The Vanguard Group  
Client Service Associate, Retirement Specialist, Fund Treasury Accountant

Jan 2007-Aug 2007  
Teacher for Hoban and Associates  
Discrete trial training in home with children with Autism

---

**Naomi Rodriguez**

---

**From:** Karen Thompson <kmthompsonlpc@gmail.com>  
**Sent:** Sunday, September 30, 2012 4:47 PM  
**To:** nrodriguez@engcharter.org  
**Subject:** Resume Submission  
**Attachments:** Resume for eNG.rtf

Dear Naomi,

Thank you for your vision and mission towards the creation and manifestation of this dream for educators, children, their families and the community. Upon learning about eNG Charter School I have felt passionate about becoming part of this school. I believe my experience in counseling and education offer an opportunity to enhance and continue to progress this work.

I am writing in regards to an interest in working with your school as a counselor and/or educator. I have extensive experience as a counselor working with children of all ages and their families. More recently I have gained experience as an adjunct professor teaching Holistic Health and Yoga on the community college level. I have been incorporating the elements and philosophy of eNG in both my work as a counselor and professor. I work with children and families to strengthen and nurture the physical, heart, thinking and spiritual elements to enhance communication, harmony, confidence and character within the family in individual and family counseling. Within education I have worked with students to learn the curriculum while enhancing these elements to evolve into confident and inspired students to facilitate change in their lives and garner an interest in enhancing their families and communities.

As a counselor I have had experience of working with children in the school setting, supporting the creation and implementation of IEP's and assisting parents in their relationships with the school. My experience has lead me to work with children with special needs including mental health and behavioral challenges as well as children diagnosed with PDD and symptomatic in regards to the autistic spectrum. I envision my role as a guide to encourage children and families to strive to become well rounded and successful by teaching the skills to build character, creativity and confidence. I have a strong desire to become a part of the team in offering the gift of a "premier life education".

I have attached my resume and look forward to working with you in the future.

Thank You,

Karen M. Thompson LPC, CPH

**Karen M. Thompson M.A., LPC**  
942 Muhlenberg Drive  
Collegeville, Pa 19426  
Knthompsonlpc@gmail.com  
610-247-0508

**Objective:** To obtain a position in education to inform and inspire students while assisting in the children's growth on all levels.

**Work Experience:**

**April 2012- Present**

**Rutgers, The State University of New Jersey**  
Center for Behavioral Health Services and Criminal Justice Research  
New Brunswick, NJ 08901  
Clinician for Trauma Study- Location: Graterford prison, Graterford, PA

**January 2009- Present**

**Montgomery County Community College**  
Central Campus  
Adjunct Professor – Holistic Health, Yoga

**October 2009 – June 2012**

**Psychology & Counseling Associates**  
Pottstown, PA  
Outpatient Therapist

**October 2006 - Present**

**Integrative Healing for the Body, Mind & Spirit LLC**  
Skipack, PA  
Owner/Therapist  
Established a private practice for select clientele providing counseling, energy medicine and hypnotherapy for a variety of causes. Clients range from those desiring to quit smoking to addressing mental health issues, as well as, traditional, individual, couple, and family counseling.

---

**January 2003 – March 2010**

**Creative Health Services**

Spring City, PA

Family Based Therapist

Master level clinician as part of team delivered services that provide family therapy for up to 8 families simultaneously. Responsibilities include individual and family therapy, case management, identifying and accessing community supports and all required documentation; included identifying needs for client evaluation and discharge planning. Assisted supervising bachelor level clinicians, training new therapists and obtaining referral sources for new clients. Received approximately 3 hours of group and individual supervision per week, including supervision under an LMFT.

**June 1999 – August 2002**

**Mingus Mountain Estate Residential Center, Inc.**

Prescott Valley, Az

Behavioral Health Support

Responsible for providing individual therapy for 5-7 clients on a weekly basis including role modeling, behavior modification and documentation. Facilitated all therapeutic groups, provided crisis management and maintained the daily schedule. Appointed Team Leader and filled in for Program Manager during absences.

**Education & Training**

**Certified Pranic Healing Instructor** May 2012

**Certified Pranic Healer** 2011

**Licensed Professional Counselor** January 2009

Commonwealth of Pennsylvania

# PC005055

**200 HR Certified Yoga Instructor** August 2009

**Continuing Graduate Education** January – May 2008

Chestnut Hill College, Philadelphia, Pa

**M. A. Counseling Psychology** June 2004

Prescott College, Prescott, AZ

**B. A. English Literature, Teaching Emphasis**

**Minor in Coaching** June 1996

Chapman University, Orange, Ca.

**Hypnotherapy Certification** October 2007

Training Achievement Inc.

Wyomissing, PA

Successfully completed a certification course to become a Master Hypnotherapist. This course went beyond the requirements to be a certified Hypnotist. Currently in good standing with the National Guild of Hypnotists.

**Family Based Mental Health Training Program**

The Philadelphia Child and Family Therapy Training Center, Inc.

Philadelphia, PA (1/03-1/2006)

Successfully completed a 3 year training program for Family Based Mental Health Therapy. Training focused primarily on structural eco-systemic family therapy. Included all aspects of family therapy and addressing family dynamics.

**References available on request.**

Oct. 17, 2012

Dear Naomi,

I have been a pediatric registered nurse for 23 years and I am interested in being a school nurse for the ENG Charter School. Currently, I am a substitute school nurse for the North Penn School District.

I have attached my resume along with my child abuse clearance, criminal record check, and fingerprint investigations (2).

My contact info. is:

Cheryl Toto  
416 Smith St.  
North Wales, Pa. 19454  
215-661-0513

I look forward to hearing from you.

Sincerely,

*Cheryl Toto*

Cheryl Toto

**CHERYL C. TOTO**  
416 Smith St.  
North Wales, PA 19454  
215-661-0513

- EDUCATION** VILLANOVA UNIVERSITY, Villanova, PA  
Bachelor of Science in Nursing – May, 1989
- EXPERIENCE:**
- 1/12 – Present **BAYADA HOME HEALTH CARE** – Willow Grove, PA  
Cared for children with various disabilities. Accompanied several children to school and attended to their medical needs while at school.
- 5/99 – 12/11 **GRANDVIEW HOSPITAL** - Sellersville, PA  
Pediatric Staff Nurse  
Patient care of infants, children and adolescents with a variety of diagnoses including respiratory illnesses, surgeries and general med-surg. Occasionally cared for adults who have gynecology, abdominal and orthopedic surgeries.
- 9/09 – 12/11 Employee Health Nurse  
Administered flu shots to employees.
- 10/10 – 3/11 **FIRELY PEDIATRIC HOME CARE** - Harleysville, PA  
Accompanied a 5 year girl with developmental delays, trach and G-tube to school. Responsible for administering nebulizer treatments, performing CPT and suctioning, maintaining O2 via trach, administering feedings and medications throughout the day.
- 6/08 – 8/08 **FLOURTOWN SUMMER DAY CAMP** - Flourtown, PA  
Camp nurse and the arts and crafts teacher  
Responsible for treating injuries and illnesses of all campers including administering prescription medications. Taught arts and crafts to 6 different age groups daily. Planned out each session and carried out the lesson.
- 8/94 – 11/99 **PAIDOS HEALTHCARE** - Paoli, PA  
Duties included shift care in the home caring for children with respiratory problems who were on ventilators or CPAP, with tracheostomies requiring pulse ox, CPT, suctioning, end tidal checks, G-tube feedings, developmental help and support for the family.
- 8/94 – 7/96 **HOME HEALTH CORPORATION** - King of Prussia, PA  
Duties included shift care in the home for children with a variety of problems such as tracheostomies, ventilators, seizure disorder, apnea, developmental delay and other chronic illnesses.



**CHERYL C. TOTO**

- 6/93 – 8/94 **ST. CHRISTOPHER'S HOSPITAL FOR CHILDREN - Philadelphia, PA**  
RN Staff Nurse in Special Care Unit  
In the step-down Intensive Care Unit, cared for tracheostomy and ventilator dependent children, treated trauma and all other illnesses within an ICU setting.
- 4/93 – 12/93 **SNI HOME CARE - Flourtown, PA**  
Duties included continuous care in the home, caring for children of all ages with a variety of medical problems.
- 4/93 – 12/93 **ST. CHRISTOPHER'S HOSPITAL FOR CHILDREN - Philadelphia, PA**  
PRN Pool Staff Nurse  
Duties included floating to all med./surg. floors, the burn center, special care unit, radiology and the clinics.
- 5/90 – 1/93 **CHILDREN'S SEASHORE HOUSE – Philadelphia, PA**  
RN staff nurse  
Duties included modular nursing on a pediatric unit specializing in musculoskeletal and developmental disorders; frequently acting as the charge nurse, involvement in case management and psychosocial meetings, membership in Quality Assurance and Recruitment & Retention committees. Duties often included teaching patients and their families.
- 6/91 – 9/91 **UNIVERSITY OF WISCONSIN MEDICAL CENTER – Madison, WI**  
RN Traveling Nurse  
Worked on a pediatric unit consisting of general med/surg, oncology, renal and liver transplants. Primary nursing was the care given to the children.
- 6/89 – 5/90 **CHILDREN'S HOSPITAL OF PHILADELPHIA – Philadelphia, PA**  
RN Staff Nurse  
Duties included primary nursing on a med/surg pediatric unit specializing in hematology, renal and pulmonary disorders; taught diabetes to newly diagnosed insulin-dependent diabetics.
- 5/87 – 6/89 **LANKENAU HOSPITAL – Philadelphia, PA**  
Nurse's Aide/ Nurse Extern  
Duties included all aspects of patient care on an adult med/surg floor except for the administration of medications.
- OTHER**  
BLS for healthcare providers CPR and AED certification  
PALS Provider certification  
(Both certifications are from the American Heart Association)

**Volunteer -**

2007 - present

Homeroom Coordinator for my youngest son's classroom  
Planned all classroom parties and helped with various activities

2000 - 2007

Homeroom helper- helped with classroom parties for my 2 older children every year

# LORI A. TROPEA

605 VICTORIA DR • MONTGOMERYVILLE, PA 18936 • 215-527-4449  
LORI\_TROPEA@YAHOO.COM

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## PROFESSIONAL EXPERIENCE

**5/03 – 12/11 Medconference, LLC., Norristown, PA**

**Senior Account Manager**

- Coordinate, develop, and deliver capabilities presentations for prospective clients.
- Develop and implement strategic web solutions for various aspects of pharmaceutical activity; based on client identified critical success factors.
- Manage and coordinate web based projects for Pharmaceutical, Healthcare and Medical Education Agencies, inclusive of speaker trainings, advisory boards, and promotional web events.
- Create proposals and change orders for all services provided, and negotiate pricing to meet project budgets.
- Review and approve final budgets and invoices for all services provided prior to submitting to client.
- Analyze project data and generate comprehensive client reports for all completed projects.
- Coordinate and support marketing efforts for new services and solutions.
- Surpassed Sales and client quotas for each year of employment.
- Successfully managed 5 of the top 10 clients.

**11/98 – 5/03 Medpointe Pharmaceuticals, Somerset, NJ**

**Trade Account Manager**

- Created and maintained relationships with chain pharmacies and wholesale accounts to ensure adequate stocking of new products.
- Motivated key contacts to stock new products through extensive understanding of product trends, sales capabilities, and special offers.
- Attended and participated in appropriate tradeshows to enable stocking of promoted products.
- Acted as a liaison between the sales force and the trade accounts for the Northeast region.

**Pharmaceutical Sales Representative**

- Single handedly managed a territory of 160 active, high potential doctors.
- Directed sales efforts through cold calling, personal mailers, organized programs, conventions, and set appointments.
- Attained comprehensive product knowledge of 10 prescription medications.
- Was accountable for a personal routing plan as well as territory inventories through computer comprehension and telecommunication.
- Created and designed personal marketing pull through pieces, as well as developed and executed multiple marketing tasks.
- Actively participated in and lead training programs for new representatives and developed training guides to be utilized by the district.
- In 2000, was recognized for highest percent of increase over previous year's sales.
- In 2001, surpassed company average for improvement in product market share.
- In 2002, participated in Professional Selling Skills Seminar.
- In 2002, exceeded sales quotas for all promoted products.

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## EDUCATION

**9/94 – 5/98 Richard Stockton College of New Jersey, Pomona, NJ**

- B.S. Biology with a pre-med track

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## ADDITIONAL INFORMATION

- Proficient in use of Microsoft Office (including Word, Excel, PowerPoint and Outlook); Adobe Acrobat and Internet

REFERENCES AVAILABLE UPON REQUEST

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**Naomi Rodriguez**

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**From:** Debra Walker <debw1017@yahoo.com>  
**Sent:** Tuesday, October 09, 2012 6:46 PM  
**To:** nrodriguez@engcharter.org  
**Subject:** Teaching Position  
**Attachments:** KAresumeupdate.doc

Dear Naomi Rodriguez,

I recently attended your informational meeting regarding your new charter school. I would like to be considered for a teaching position when you get final approval. The eNG philosophy closely parallels my own with your emphasis on the balanced development of the whole child. I have had an extensive teaching career, with each position challenging me to develop the skills and qualifications that make me the teacher that I am today.

Kindergarten/Preschool Experience - realized the need for continuous reflection and evaluation, resulting in an engaging and appropriate curriculum that met state standards.

Learned to foster a sense of curiosity, a positive attitude and respect for others.

Special Needs Classes - required me to implement diverse approaches to meet individual needs, learning styles, and abilities

Private School Sector - was able to establish positive communication with parents, address curriculum issues, and collaborate with my peers

Substituting - challenged me to assess situations quickly, think on my feet and maximize learning in sometimes less than ideal situations

Computer assignments - allowed me to explore and utilize technology in the classroom, in lesson planning, and in parent communication

Every position taught me the value of patience and a sense of humor. Throughout my teaching career I have proven to be organized, dependable, and motivated. I am confident that my qualifications, experience, commitment and maturity would be an asset to your staff.

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I am attaching my resume in this email. I can also provide my clearances, letters of reference, transcripts, and certificates. I welcome an opportunity to meet with you and your interview team at your earliest convenience. Thank you for your time and consideration.

Sincerely,

Debra J. Walker

**Debra J. Walker**

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**Professional Experience**

Kiddie Academy Fall 2012 to Present  
Collegeville, PA

**Kindergarten Teacher** - Developed and implemented a curriculum that actively engaged students in the learning process while meeting state standards. Used diverse approaches to meet the varied learning styles and needs of individual learners. Enhanced the learning environment with materials obtained from grants and state funds.

Curious Kids Fall 2011 to August 2012  
East Norriton, PA

**Pre-K Teacher** - Made the necessary adaptations for and supported children with a wide range of special needs while meeting Early Childhood State standards. Enhanced developing social, academic, and physical skills with Smartboard activities. Integrated literacy and numeracy throughout the day.

Hopwood Nursery School Fall 2002 to May 2011/1988-9  
Lansdale, PA

**Kindergarten Teacher** - Established and executed a kindergarten curriculum that achieved state standards and supported each child's growth to their full potential. Developed technology program that employed computer literacy skills while enhancing all core subjects. Improved parent communication through weekly email and monthly letters.

**Nursery School Teacher** - Provided solid early learning foundation for three- and four-year-olds concentrating on key experiences of the High Scope Program. Focused on fine and gross motor, language, social and emergent reading/math skills.

**Teacher Aide** - Aided in the implementation of educational program for four- and five-year-old students. Supervised art experiences, games, and free-play activities. Monitored and promoted students' progress.

Christ UCC Nursery School Fall 1999 to May 2002  
Kulpsville, PA

**Director/Nursery School Teacher** - Director Responsibilities included registration, arranging speakers and excursions, and managing operating supplies. Improved program by instituting home visits, Parent's Night, enrichment classes, live theater trips, weekly email and increased security. Used level-appropriate activities and technology.

VF Presbyterian Nursery School Fall 1998 to May 1999  
King of Prussia, PA

**Nursery School Teacher** - Determined and executed educational goals for three- to four-year-olds. Used relevant instructional materials and approaches to initiate and emphasize developing skills. Worked and communicated with co-op parents on a daily basis.

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**Professional Experience (continued)**

Computertots 1994 to 1998  
Montgomery County

**Computer Teacher** - Introduced, explained, and reinforced computer terms and skills to children between the ages of three and twelve. Facilitated in the exploration of various computer programs using cooperative learning and self-discovery techniques. Used appropriate materials to supplement the technology and academic goals of each program. Instructed children in grades one to seven in a computer lab setting at Conshohocken Catholic School

Trumbull City Schools Fall 1983 to May 1985  
Trumbull, CT

**Learning Disabilities Teacher** - Developed, implemented and evaluated the individualized Educational Plans for sixteen students in grades four through six. Coordinated the inclusion of students into the regular classroom for academic subjects and specials.

**Substitute Teacher** - Substituted in grades kindergarten through six and special education classes. Successfully completed two long-term assignments in sixth grade. Organized a sixth-grade science fair and evaluated the entries.

Ashland City Schools Fall 1978 to May 1983  
Ashland, OH

**Learning Disabilities Teacher** - Assessed learning needs and abilities of students in grades one through six in a self-contained setting. Initiated appropriate educational programs and evaluated their effectiveness through various assessments.

**Education**

**Continuing Education Classes/Workshops** Fall 2002 to present  
Montgomery County, PA

Successfully completed yearly required continuing education hours. Supplemented with workshops on the subjects of meeting state curriculum standards and reading, language, and math workshops.

**Montgomery Community College** Summer 1999  
Blue Bell, PA

Successfully completed "Teaching Children to Read/Guiding Children's Literacy Learning"

**Kent State University** 1974-1978  
Kent, OH

Graduated with BS in Education in Elementary Education and Learning Disabilities  
Graduated Magna Cum Laude, Member Kappa Delta Pi

**Certification**

**Instructional 1** - Elementary  
Mentally and/or Physically Handicapped  
**Nursery/Kindergarten**

AARON KORR WIENER  
324 Columbia Ave  
Lansdale Pa. 19446  
Home: 215-368-2393 Fax: 215-242-8869

**PROFESSIONAL ART EXPERIENCE**

**1990 – Present**

**Director of Visual Arts      The Crefeld School      Chestnut Hill, PA**

- \* Create, administrate and design of the school's mission statement and curriculum for the Visual Arts Department.
- \* Teach full range of art education classes for secondary education students, including both studio work and art history. Daily classes include Painting and Drawing, Ceramics and Glass/Kiln working, Book binding and Print making.
- \* Administrate, train and supervise shop technicians, staff and volunteers for the studios.
- \* Design, administrate and teach adult continuing education classes, extra curricular and Summer Arts Program for high school students. This includes staffing, training, supervision, public relations and marketing of programs.
- \* Coordinate visiting artists and craft people lectures, workshops, demonstrations and use of the studios.
- \* Develop Arts component for accreditation.
- \* Oversee the construction and overall operation of a fully functioning glass studio on the school premises. The studio is one of a handful of fully functioning glass studios for high school students in the United States.
- \* Co-originator of the bronze studio, specializing in the casting sculpture and fabrications of bronze and other materials.
- \* Oversee the creation and operations of a program to help develop portfolios for students applying to art school.
- \* Develop and implement curriculum for Upper and Middle School Students in the areas of book binding, print making and illustration.
- \* Additional teaching duties of Science Department (10th grade Physics and 7th grade earth science), History Department (Social Studies) and team teaching with the English Department.
- \* Work as Assistant Disciplinarian.

**2009-2011      Board of the North Penn Art Alliance      North Penn, PA**

- \* Worked on project to create a space for growth and function.
- \* Fund raising for project.

**1986-1992      Occupational Therapy Resources, Inc.      Plymouth Meeting, PA**

- \* Assisted with the design and implementation of activities for social competence program for children with learning differences and serious social challenges.
- \* Served as Adviser to occupational therapist.

**Summer 1989      Horizons – New England Crafts Program      Amherst, MA**

- \* Refurbished glass studio.
- \* Assistant Teacher – crafts program.
- \* Production Glass Blower and Shop Technician.

**1989 – 1990      Bloom Glass      Oreland, PA**

- \* Assistant to head gaffer on production line.
- \* Maintenance of equipment.

Aaron Wiener  
Page 1.



1986 -1987 **Steve Nelson Glass Studios** **Reading, PA**  
• Assisted in glass blowing production.

1986 -1987 **Germantown Glass** **Germantown, PA**  
• Manufactured glass products and maintained equipment.

1986 - 1987 **Sun Art Glass** **East Falls, PA**  
• Manufactured glass products and maintained equipment.

#### HONORS, AWARDS, CITATIONS AND PUBLICATIONS

Certified Private School Educator – Commonwealth of Pennsylvania  
National School Reform Faculty (NSRF) Annenberg Project  
Lecturer at the Glass Art Society international conference-Seattle Washington  
Grant recipient for 5 county arts fund  
Grant recipient for McDonalds class room grant

#### EDUCATION AND TRAINING

1984 - 1989  
**Temple University – Tyler College of Art** **Philadelphia, PA**  
• Bachelor of Fine Arts (BFA), Glass & Ceramics; Middle Eastern Art History

1989 -1 990  
**Temple University** **Philadelphia, PA**  
• Course work toward Masters in Education

1989 - 1990  
**Continuing Collaborative Learning Workshop** **Providence, RI**  
• Course work toward Masters in Education

1981-1994  
**The Crefeld School** **Philadelphia, PA**  
• High School Diploma

#### COMMUNITY SERVICE

1996 – 1997  
**Sulzberger Middle School** **Philadelphia, PA**  
• Coordination of student mentoring program in conjunction with The Crefeld School

2001 – 2003  
**Pennsylvania School for the Deaf (PSD)** **Philadelphia, PA**  
• Delivering art and glass blowing instruction to students who are hearing impaired

2003 – 2007  
**Urban Tree Connection** **Philadelphia, PA**  
• Development of vacant urban lots into city parks

2007 - Present  
**Masonic Village** **Lafayette hill, PA**  
• Creation of historical records through interviews and research in an assisted living institution

#### SHOWS

Rabb Gallery Hot Soup Filament Annual NPAA show  
Water Elemental Crafts and Fine Art

Member of Brotherhood lodge no 126, F. & A.M.

## Joshua Pollak

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**From:** Naomi Rodriguez <nrodriguez@engcharter.org>  
**Sent:** Tuesday, November 27, 2012 7:02 AM  
**To:** Joshua Pollak  
**Subject:** FW: interest  
**Attachments:** Theresa Anderson res.pdf

-----Original Message-----

**From:** [info@engcharter.org](mailto:info@engcharter.org) [<mailto:info@engcharter.org>]  
**Sent:** Monday, November 26, 2012 6:29 PM  
**To:** [nrodriguez@engcharter.org](mailto:nrodriguez@engcharter.org)  
**Subject:** Fwd: interest

----- Original Message -----

**Subject:** interest  
**Date:** 2012-11-12 10:38  
**From:** Theresa Anderson <[tlanderson81@ymail.com](mailto:tlanderson81@ymail.com)>  
**To:** "[info@engcharter.org](mailto:info@engcharter.org)" <[info@engcharter.org](mailto:info@engcharter.org)>

Dear eNG Charter,

My name is Theresa Anderson. I am a third year teacher at Mastery Charter School Harrity Elementary School in West Philadelphia. I am a resident of Lansdale and recently read an article about the charter school you are opening in the North Penn School District. I am very interested in learning more about your new school. The philosophies of teaching discussed in the article really caught my eye. My late father inlaw was a teacher for more than 40 years and your philosophies remind me of discussions I have had with him on education. Especially the research that students can only take in 12 to 15 minutes of new information. He used to say that all the time. He was a brilliant educator and taught me a lot that I use in my own practice as an educator. I love the philosophy of developing a child as a whole, mind, body, and heart. It is a practice I would really love to be a part of. I am extremely interested in interviewing for a position at your new school. I have attached my resume. I would love for you to take a look at it. Please feel free to get back to me at any time. Thanks!

Theresa Lyn Anderson  
K-3rd grade Reading Teacher  
Mastery Charter School - Harrity Elementary  
5601 Christian Street  
Philadelphia, PA 19143  
[tlanderson81@ymail.com](mailto:tlanderson81@ymail.com)  
215-264-4096

# Theresa Lyn Anderson

(215)264-4096 • 1021 Hunter Hill Drive Lansdale, PA 19446 • [tlAnderson@yahoo.com](mailto:tlAnderson@yahoo.com)

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## ELEMENTARY SCHOOL TEACHER

A devoted professional seeking to utilize experience gained in child development and special education. Possesses the knowledge and ability to differentiate instruction to meet the diverse developmental abilities and learning styles of heterogeneous student populations.

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## EDUCATION

Bachelor of Science in Education – Dual Certification in Elementary Education/ Special Education G.P.A 3.65  
Minor - Music Studies

Temple University, Philadelphia, PA -Graduated Spring 2010

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## PRACTICAL EXPERIENCE

Practicum Teacher- Temple University- Philadelphia, PA

-The School District of Philadelphia and The School District of Upper Dublin- Second through Fifth Grade

Student Teacher- Temple University- Philadelphia, PA- North Penn School District

-Regular Education- Sixth Grade- Knapp Elementary School- Lansdale, PA

-Special Education- First through Third Grade- York Avenue Elementary School- Lansdale, PA

- Developed and implemented lesson plans teaching reading, writing, and social studies to 2nd-6<sup>th</sup> grade.
  - Enhanced student achievement using a hands-on, active approach to learning.
  - Engaged students in lesson plans that focused on the many different learning styles of the student population.
- 

## WORK EXPERIENCE

Reading Teacher – K-3<sup>rd</sup> Grade- Mastery Charter School, Harritty Elementary School- Philadelphia, PA 8/10-Present

- Create and implement lessons in accordance with PA standards.
- Differentiate instruction to meet the diverse needs of my student population.

Substitute Teacher- Wissahickon School District- Ambler, PA

5/10-8/10

- Carry out teacher lesson plans.
- Implement classroom management and reinforcement strategies.

Substitute Teacher- MCIU- Norristown, PA

8/09-8/10

- Guide various students with special needs towards their IEP goals.
- Implement classroom management and reinforcement strategies.
- Guide various students with special needs towards their IEP goals in a camp atmosphere.

Play Teacher- Gymboree Play and Music- North Wales, PA

6/01-1/10

- Lead and organize parent/child interactive play, music and art classes.
  - Create activities that focused on age appropriate developmental milestones for children from birth to five years old.
- 

## SKILLS

- Microsoft Office Suite
  - Sign Language Proficient
  - Webpage Design
  - Self Reflective
  - Enthusiastic
  - Life Long Learner
  - Music Background
  - Personable
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## HONORS AND AWARDS

College of Education General Scholarship Recipient

College of Education Jane Adams Scholarship Recipient

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## VOLUNTEER EXPERIENCE

Volunteer Guided Reading Instructor- A.M. Academy- Fort Washington Elementary School- Fall 2009

Volunteer Teacher's Assistant- Camp Magic- Royersford, PA- Summer 2009

Volunteer Assistant Track Coach- St David School Willow Grove, PA- 2004-2006

# JANINE NICOLE SIMEK

5906 HENRY AVE • PHILADELPHIA, PA 19128  
215-534-2801 • JSIMEK710@GMAIL.COM

## OBJECTIVE

Enthusiastic, passionate educator committed to student development seeks a position as a Full-time Special Education, Elementary Education, or Middle Level Mathematics Teacher in a school district that promotes a positive, active learning environment and career advancement.

## EDUCATION

Neumann University Master of Arts in Instructional Leadership GPA: 4.0	Aston, PA	Summer 2011-Present
Gratz College Master of Arts in Education GPA: 4.0	Melrose Park, PA	Fall 2010
Temple University Bachelor of Science in Education: Magna Cum Laude GPA: 3.67 Dean's List Fall 2004 to Fall 2007 •Pennsylvania Teaching Certifications <b>Elementary Education K-6</b> <b>Special Education N-12</b> <b>Middle Level Mathematics 7-9</b>	Philadelphia, PA	Spring 2004- Fall 2007
Millersville University Elementary Education	Millersville, PA	Fall 2003
Central Bucks High School West Scholar's Diploma	Doylestown, PA	Fall 1999- Spring 2003

## TEACHING EXPERIENCE

### Fourth and Fifth Grade Special Education Teacher

Chester Community Charter School Chester, PA August 2008-Present  
Instruct Reading, Writing, Spelling and Mathematics in a resource room setting with a class size ranging from 11 to 16 students.  
Write, implement, and monitor IEPs, Re-evaluations, and Positive Behavior Support Plans for each student.  
Experience working with students in low economic situations in a struggling community.  
Motivate students through enthusiastic teaching, creative lessons, and modified instruction based on the level of the individual.  
Supervise student teachers from Neumann University (Spring 2011, Fall 2011, Spring 2012).  
Organized and implemented the "Morning Announcements" for Chester Community Charter School Building C.

### Empowerment for All After School Program Lead Teacher

Chester Community Charter School Chester, PA March 2012-June 2012  
Lead students with behavioral needs in academic and extra-curricular activities.

### A Bridge For All After School Program Lead Teacher

Chester Community Charter School Chester, PA October 2010-January 2011  
Assist elementary level students with homework.  
Lead students in structured, hands-on activities.

### First and Second Grade Teacher- Summer Program

Chester Community Charter School Chester, PA June 2010-August 2010  
June 2009-August 2009  
Teach Language Arts, Mathematics and Science to lower-level students.

### Reading Comprehension Tutor

Knowledge Points Chester, PA November 2009-April 2010  
Instruct small groups of students in Reading Comprehension using a structured after school reading program.  
Monitor student progress and analyze the results.

**Per Diem Substitute Teacher**

Abington School District	Abington, PA
Centennial School District	Warminster, PA
Central Bucks School District	Doylestown, PA
Colonial School District	Plymouth Meeting, PA
North Penn School District	Lansdale, PA
Upper Perkiomen School District	Pennsburg, PA

February 2008-June 2008

Instruct students according to the permanent educators' daily lesson plans, in elementary and middle school classrooms.  
Instruct students in artistic support, learning support, and emotional support classrooms.  
Work with students from a variety of environments.

**Student Teacher**

Paul W. Kutz Elementary Doylestown, PA

September 2007-December 2007

Teach Reading, Language Arts, Mathematics and Science to Fourth Grade students in a general education setting.  
Teach Reading, Writing, Spelling and Mathematics to Fourth and Fifth Grade students in a resource room setting.

**PROFESSIONAL TRAINING AND MEMBERSHIPS**

- Trained on Goalview and IEP Writer to write IEPs, re-evaluations and monitor student progress.
- Trained to teach using HSP Mathematics, Houghton Mifflin Intervention Reading Program, and Step Up to Writing.
- Experience teaching decoding using McGraw-Hill's SRA corrective reading program.
- Proficient in using computer software as a teaching tool.
  - Progress Book to keep accurate student records
  - KidBiz3000 as an interactive reading program
  - AIMS Web for progress monitoring and benchmark testing
  - Study Island as an interactive reading, mathematics, and study skills program
- Current Act 48 credits.
- Pursuing a Masters of Arts in Instructional Leadership.
- Member of Kappa Delta Pi: International Honor Society in Education.

**Tricia Fisher**

1181 Valley Stream Drive  
Perkiomenville, PA 18074  
Home Phone 215-234-4111  
Cell Phone 215-896-2624  
trishyfish7@gmail.com

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December 23, 2012  
Naomi Rodriguez  
ENG Charter School

Ms. Rodriguez,

In reference to the upcoming teacher positions available, I am enclosing this letter of interest to ENG Charter School, for your review and consideration.

Currently, I am a classroom teacher, in the ACT program, at The Pathway School, a special education private school, located in Norristown, PA. In addition to teaching academics, the ACT program consists of incorporating community transition and living skills into the curriculum. Through a school-wide positive behavior approach, I have gained experience in implementing positive behavior procedures and key social-thinking elements into my classroom. I am responsible for all classroom functions as well as creating and implementing each student's IEP.

Previously, I was the Elementary/Secondary teacher at Milagre Kid's School, an autistic support private school, servicing students from 6-15 years of age. Through this position, I gained experience in IEP writing, progress monitoring, intensive teaching, ABA and VB programming, and direct instruction. In addition to this position, I have over three years' experience working with autistic children as a home/school based behavior therapist.

I have over six years of experience in the early childhood classroom setting. These backgrounds have equipped me with all classroom functions, such as delivering a creative, nurturing, and thriving environment in order to inspire the learning process. My experiences have also given me the abilities needed to gain instructional control in the learning environment.

In addition to my experience, I have a Bachelor's degree in Elementary Education and an Associate's degree in Early Childhood Education. I hold Pennsylvania certifications in K-6, Special Education, and Mid-Level English 7-9. I am currently enrolled in the Master of Education / Special Education at Cabrini College.

In light of my qualifications and experience, I feel confident that I have much to offer. I can be reached at the above address and telephone number. Thank you for your time, attention and consideration.

Sincerely,

Tricia Fisher

**Tricia Fisher**  
trishyfish7@gmail.com

1181 Valley Stream Drive  
Perkiomenville, PA 18074

Home Phone 215-234-4111  
Cell Phone 215-896-2624

### Education

Cabrini College, Radnor PA  
Currently enrolled earning a Master's of Education with Special Education Certification.  
Special Education Intern Certification: December 2011  
Special Education Certification: December 2012  
Expected graduation: Spring 2013

Chestnut Hill College, Philadelphia, PA  
Bachelor of Science in Elementary Education May 2009  
Grade Point Average: 3.86; Dean's List, Alpha Sigma Lambda (Honor Society)

Montgomery County Community College, Blue Bell, PA  
Associate in Applied Science - Early Childhood Education, December 2006  
Grade Point Average: 3.86; Dean's List, Phi Theta Kappa (Honor Society)

### Teaching Certifications

- Elementary K-6, Instructional 1
- Special Education N-12
- Mid-Level English 7-9
- Private Academic License

### Other Certifications

- First Aid
- CPR/AED
- CPI (Safety Techniques/Personal Emergency Intervention)

### Summary of Qualifications

- Understand and meet the intellectual, social and developmental needs of children.
- Possess excellent organizational and communicative skills.
- People-oriented, ability to work well in a diverse, collaborative environment.
- Possess good classroom management skills: creative and motivating.
- Excellent time management skills.

### Student Teaching

Schwenksville Elementary, Schwenksville, PA 2009  
*Fourth Grade*

- Collaborated with the teacher to plan and implement lessons.
- Taught whole group and small group instruction.
- Created a behavioral management system.
- Corrected and graded homework and tests.
- Maintained positive classroom environment.

- Created and administered study guides and tests.

### **Teaching Experience**

The Pathway School, Norristown, PA 2012 to Present

#### *Classroom Teacher*

- Supervise and monitor the integrity and intensity of all student programs.
- Maintain assessments, evaluations, and IEP's for each assigned student, for use in planning instruction.
- Prepare differentiated lessons for the classroom.
- Teach through whole group and small group instruction.
- Create, administer, and grade all lessons and assessments to students.
- Instruct students accordingly to individual IEP goals and objectives while following state standards.
- Maintain positive classroom environment.
- Collect and maintain daily data.
- Progress monitoring, through daily data and progress reports, based on IEP goals and objectives.
- Responsible for writing IEP's and creating programming from IEP's.
- Attend IEP meetings
- IEP case manager
- Supervise all teaching assistants as they perform their duties relating to the classroom.

Milagre Kid's School, Lansdale, PA 2011 to 2012

#### *Elementary / Secondary Autistic Support Teacher*

- Supervise and monitor the integrity and intensity of all student programs.
- Implement Applied Behavior Analysis (ABA) and Verbal Behavior (VB) programming.
- Create assessments and programming from the VB MAPP and ABLL's.
- Collect and record daily data collection and weekly updates in program books.
- Responsible for writing IEP's and creating programming from IEP's
- Attend IEP meetings
- Supervise all teaching assistants as they perform their duties relating to the classroom.
- Conduct staff evaluations.
- Administer PASA testing

Pottstown School District, Pottstown, PA 2010

#### *Title 1 Intervention Assistant*

- Taught at-risk students the skills needed to become effective readers.
- Assisted the Reading Specialist with the progress monitoring of students through DIBELS and other resources.
- Instructed students on an individual basis, small group, and whole group instruction.
- Required the ability to work independently and as a contributing member of the intervention team.

#### *Per Diem Substitute Teacher*

Boyertown School District 2009 to 2010

Spring-Ford School District 2009 to 2010

Perkiomen Valley School District 2009 to 2010



- Responsible for maintaining the classroom environment compatible to the established atmosphere.
- Enforce established class rules and routines.

### Early Childhood Experience

Flanagan's Preschool	2009 to 2010
Salford Mennonite Childcare Center, Harleysville, PA	2008 to 2009
Play and Learn, Lansdale / Green Lane, PA	2004 to 2008

#### *Lead Teacher*

- Teaching experience with Toddler, Preschool, Pre-Kindergarten, and Kindergarten.
- General care and well-being of children.
- Arrangement of classroom to fit the developmental and physical needs of the children.
- Effectively interacted with parents, resulting in good parent/teacher relations.
- Create appropriate lesson plans to meet the children's developmental, educational, and social needs.
- Develop learning activities in art, science, math, language, and dramatic play.
- Met and maintained DPW and Keystone STARS requirements.

### ABA / VB Experience

EdBeCo, Inc	2009 to 2010
Exceptional Learning, Inc.	2010 to 2011

#### *Personal Care Assistant / Behavior Therapist*

- Provide 1:1 behavioral services to children with behavioral needs and autistic spectrum disorders.
- Provide instruction in home settings and inclusive classroom settings.
- Implement Applied Behavior Analysis (ABA) approach to perform direct services to clients.
- Responsible for data collection regarding clients.
- Promote functional communication and behavior through discrete trial teaching and verbal behavior plans.
- Provide instruction through natural environment teaching (NET) and table activities.
- Requires the ability to work independently and make important decisions.

**Brittany L. Goldstein**  
2808 Maryanne's Ct.  
North Wales, PA 19454  
(215) 527-9959  
[brittyg23@gmail.com](mailto:brittyg23@gmail.com)

**Objective:** To utilize my 6 years experience in teaching elementary and special education to obtain a teaching position

**EDUCATION:**

**Cabrini College, Radnor, PA** **May 2008 – Dec 2009**  
**Masters of Education Program**  
GPA 4.0 Graduated Summa Cum Laude

**Immaculata University, Immaculata, PA** **Jan 2008- Feb 2009**  
**ESL Program Specialist Certificate**  
GPA 4.0 Graduated Summa Cum Laude

**Temple University, Ambler, PA** **Aug 2003 – May 2007**  
Bachelor of Science in Elementary and Special Education  
GPA 3.83 Graduated Summa Cum Laude

**EDUCATION EMPLOYMENT:**

**Norristown Area School District** **Aug 2007 - Present**  
Norristown, PA

**East Norriton Middle School (Itinerant Support)**

- Created and Implemented IEPs for 15 5<sup>th</sup> grade Itinerant Special Education students
- Provided adaptations and modifications to the 5<sup>th</sup> grade curriculum for Reading, Math, Social Studies, and Science
- Co-taught and co-planned using the Co-teaching Model for Instruction for Reading, Math, Social Studies, and Science

**East Norriton Middle School (Autistic Support)**

- Developed and taught multi-level Autistic Support Instruction for all subjects
- Created and Implemented IEPs for 5<sup>th</sup> grade students
- Provided daily progress monitoring probes for my Autistic Support Students
- Implemented and created behavior plans as well as usage of PEC's for verbalization

**Stewart Middle School (Learning Support)**

- Differentiated 5<sup>th</sup> and 6<sup>th</sup> grade Science instruction in a Co-teaching classroom.
- Conducted whole, individual, and group language arts instruction for 5<sup>th</sup> and 6<sup>th</sup> grade.
- Created and Implemented IEPs for 5<sup>th</sup> and 6<sup>th</sup> grade students.
- Provided bi-weekly progress monitoring probes to students on my IEP caseload.

**Extended School Year** **July 2007 – August 2007**

Fort Washington, PA-Wordsworth Academy

- Educated whole class instruction of differentiated learners in all subjects.
  - Generated progress reports of students' IEP goals and objectives.
- Therapeutic Behavior Management Certification.

**TECHNOLOGY:** Word, Excel, and PowerPoint. Compass Odyssey, Smart Board, Webquests, IEP Plus, IEP Writer, Performance Tracker, E-School Plus.

**Kathleen Schoenberger**  
**387 Huckleberry Lane, Harleysville PA 19438**  
**(T) (215) 256-8370 (C) (267) 228-3504 (E) KatSchoenberger@gmail.com**

September 4, 2012

Ms. Naomi Rodriguez  
Education for New Generations Charter School  
North Penn School District  
Lansdale, Pennsylvania 19446

Dear Ms. Rodriguez,

I am writing to apply for an elementary position at the Education for New Generations Charter School in the North Penn School District. As a graduate from West Chester University, with a degree in elementary education, I have student teaching experience on the third grade level. My diverse background working with school age children has equipped me with a broad range of skills and disciplines that meet the requirements of the positions I am seeking.

Over the past several months it has been my pleasure to be a substitute teacher. My most recent role has provided me with the opportunity to work with students at various grade levels, and support students with diverse needs. Furthermore, my previous role as a Kinder Kids Teacher has provided me with the opportunity to support students with a “head start” in mastering basic reading, writing, and math skills. Throughout my experience I have been challenged to be creative, nurturing, communicative, and patient. Furthermore, this job has taught me the importance of education at an early age.

As a young adult I transitioned out of competitive sports and into the role of coach and mentor. Beginning in high school I managed jobs as a gymnastics instructor as well as a community diving coach. My diving position came to me at a time that I was both competing as well as coaching. Both jobs require skill and knowledge of the sport as well as effective communication and demonstration of the skills being taught. Through these jobs I have developed strengths in organization, differentiation, and management. At both jobs I worked with up to fifteen children with ages varying from six to thirteen. Both jobs allowed me to demonstrate my passion for working with youth and developing their knowledge.

It is my goal to apply my knowledge and abilities to teaching at Education for New Generations Charter School. Enclosed is my résumé and application. I look forward to the opportunity to meet you personally for an interview. Thank you very much for your time and consideration.

Sincerely,

Kathleen Schoenberger

# **Kathleen M. Schoenberger**

**KatSchoenberger@gmail.com**

Permanent Address  
387 Huckleberry Lane  
Harleysville, PA 19438

Current Address  
387 Huckleberry Lane  
Harleysville, PA 19438

**Objective:** Apply my schooling and teaching experiences in the field of education to a school district searching for a creative, energetic, self-starter.

## **Areas of Teaching Proficiency Include the Following**

Technology Integration  
Assessment Tools  
Guided Reading  
Readers Workshop  
Writers Workshop  
Reading across the Curriculum  
Individualized Education Plans  
Creative Lesson Planning  
Parent-Teacher Communication

## **Education**

West Chester University, West Chester, PA

**Bachelor of Science in Elementary Education, BSED, Summa cum Laude**

**Mid-level Mathematics Certificate 7-9**

- Cumulative GPA 3.768
- Four semesters Dean's List
- Graduation, May 2011

## **Teaching Experience**

**Current Substitute Teacher in the following school districts**

- Pottsgrove
- Perkiomen Valley
- Phoenixville
- North Penn
- Hatboro Horsham
- Methacton

Upper Perkiomen Valley YMCA, Pennsburg, PA 18073

**Kindergarten Program Instructor**

- Develop daily lesson plans and organize field trips
- Development motor skills, basic math, reading and writing instruction
- Kid writing and sound to letter recognition
- August 2011- December 2011

Andrew Hamilton Elementary School, Philadelphia, PA

**Student Teaching Third Grade**

- Lesson design for various learning needs
- Coordinated with teacher and faculty for maximum efficiency
- Applied Classroom Management skills
- January 2011 – May 2011

West Bradford Elementary School, Downingtown, PA

**Practicum Student in Second Grade Classroom**

- Lesson design in the area of Language Arts
- Classroom of varied student abilities
- January 2010 – May 2010

## **Work Experience**

North Penn Aquatics Club, Lansdale, PA 19446

### **Assistant Diving Coach**

- Instruction of youth ages ( 7-18 yrs. ) three evenings per week and weekends
- Provide individualized diving plan per individuals' skill set
- Coordinating activities for weekend diving meets
- Sep 2011 - present

Kistler-Bitting YMCA Pool, East Greenville, PA 18041

### **Pool Manager**

- Lifeguard scheduling, payroll management, facility management
- Coordinated activities with four youth camps, children ages 5 – 12, including special needs children
- May 2011 – Sep 2011

### **Additional Work Experience**

- Sep 2008 – May 2011 Counter/Waitress Amore Pizza, West Chester, PA
- May 2006 – Jul 2012 Diving Coach Towamencin Pool, Towamencin, PA
- Oct 2005 – Dec 2009 Gymnastics Coach Indian Valley YMCA, Harleysville, PA

### **Computer Skills**

Proficient in Smart Technologies, MS Word, PowerPoint, Excel, & Internet. Educational Technology class completed using Web Quest, video recording, and editing functions.

### **Accreditations**

American Red Cross certification in CPR and First Aid  
Lifeguard First Responder

# PATRICIA A.SETLEY E-RYT500

741 Bridge Road  
Collegeville,PA 19426  
(610) 489-0146

OBJECTIVE	
	To obtain a challenging position in which I can utilize my skills and training to the fullest, thus empowering those I touch to reach their full potential.
EXPERIENCE	
	04/05 - Current <b>MOYO Yoga Studio</b> <ul style="list-style-type: none"><li>▪ Yoga teacher Hatha/ Vinyasa style</li><li>▪ Events Co-ordinator</li><li>▪ Mentor teachers/ teacher trainees</li><li>▪ Prenatal yoga teacher</li><li>▪ Yin and Restorative teacher</li></ul>
	10/98 - 01/10 <b>Medifit Corp.</b> <ul style="list-style-type: none"><li>▪ Contracted service working at Merck, Pfizer/ Weyth, Glaxo- Smith Kline.</li><li>▪ Duties Health Fitness Specialist, Group Exercise Instructor, Personal Trainer, And Yoga Teacher.</li></ul>
	10/95 - 09/07 <b>Nautilus Connection</b> Trappe, PA <ul style="list-style-type: none"><li>▪ Group Exercise Coordinator</li><li>▪ Personal Trainer</li><li>▪ Activities Coordinator (Charities and Community Service)</li><li>▪ Fitness Instructor</li></ul>

	7/95 - 4/96	<b>Final Results</b>	Pottstown, PA
	<ul style="list-style-type: none"> <li>▪ Fitness Instructor</li> <li>▪ Personal Trainer</li> </ul>		
	10/92 - 6/95	<b>Gold's Gym</b>	Dover, DE
	<ul style="list-style-type: none"> <li>▪ Aerobic Instructor</li> <li>▪ Operations Manager</li> <li>▪ Accounts Receivable/Collections</li> <li>▪ Purchasing and Staffing Facility</li> </ul>		
	7/92 - 7/94	<b>Joel Chodos, M.D.</b>	Dover, DE
	<ul style="list-style-type: none"> <li>▪ Medical Transcriptionist</li> <li>▪ Assisted with Minor Procedures</li> <li>▪ General Office Duties - <ul style="list-style-type: none"> <li>▪ Scheduled Appointments, Accounts Payable &amp; Accounts Receivables</li> </ul> </li> </ul>		
	12/91 - 5/92	<b>Wyomissing Physical Therapy</b>	Wyomissing, PA
	<ul style="list-style-type: none"> <li>▪ Physical Therapy Aide</li> <li>▪ Assisted Therapists by performing ultrasound, hot packs and various exercises with the patients</li> </ul>		
	10/90 - 12/91	<b>Medical Drive Orthopedic Center</b>	Pottstown, PA
	<ul style="list-style-type: none"> <li>▪ Physical Therapy Aide</li> <li>▪ General Office Duties <ul style="list-style-type: none"> <li>▪ Accounts Receivable and Accounts Payable</li> <li>▪ Collections</li> <li>▪ Word Processing</li> </ul> </li> </ul>		
<b>EDUCATION</b>			
	1970-1972	<b>Reading Business Institute</b>	Reading, PA
	<ul style="list-style-type: none"> <li>▪ Certificate Medical Secretary</li> <li>▪ Internship at Community General Hospital in Reading</li> </ul>		
	1967 - 1970	<b>Central Catholic High School</b>	Reading, PA
<b>CERTIFICATIONS</b>			
	<ul style="list-style-type: none"> <li>▪ Yoga Alliance 500 Hour Experienced Registered Yoga Teacher</li> <li>▪ Certified Therapeutic Restorative Yoga Teacher</li> <li>▪ Certified Laughter Yoga Leader</li> <li>▪ AFAA - Primary Aerobic</li> <li>▪ AAI/ISMA -Pilates Mat I &amp; II, Aerobic, Master Step, Slide &amp; Personal Trainer</li> <li>▪ Promise Enterprises - Kickboxing Certification</li> </ul>		



- National Association of Professional Martial Arts (NAPMA) - Cardio Kickboxing
  - JOHNNY G- Spinning Certification
  - Pre and Postnatal Certification
- All Certifications are kept current through continuing education.

TIPS

## Joshua Pollak

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**From:** Naomi Rodriguez <nrodriguez@engcharter.org>  
**Sent:** Friday, September 28, 2012 8:21 AM  
**To:** Joshua Pollak  
**Subject:** Teacher Application  
**Attachments:** Resume -joy[2].docx

Dear Mrs. Rodriguez and Ms. Siar:

Please accept my enclosed resume.

My hat is off to you two, you get it!

I saw your plan for the Education for New Generations Charter School in The Reporter and am very excited about your vision for this new school. I am an extremely motivated positive individual, who loves teaching and interacting with students. I am considered a nurturing teacher and my belief is to foster the "whole child," academically, socially and culturally. I also believe in designing learning plans that are suited for the individual student by learning their strengths, needs, preferences and learning styles. I taught for years in Perkiomen Valley as an Instructional Support Teacher, then transitioned into teaching Second Grade. I left PV in August of 2011 to move up to New Hampshire to help care for my mother. While in New Hampshire I was a Long Term Substitute, teaching First, Fourth, and Spanish. I ended up the school year teaching Library K-8th in a quaint nurturing public school at the base of a ski mountain. It was at that school that I learned the importance of teaching the "whole" student. It was during this time that I saw students taking responsibility for themselves, helping others, challenging themselves, and having fun. I also noticed that I was able to step out of my comfort zone to try teaching strategies that I have never attempted before. My time in New Hampshire was short and I was needed to return back to Pa.

I would love to have the opportunity to meet and discuss any opportunity to work with you two ladies in your new adventure.

My cell phone number is (484) 919-6416.

I look forward to your call!

# Joy Annas

☎ 484.919.6416

✉ joyannas@hotmail.com

📍 33 Bank Street, Apt 2, Souderton, Pa. 18964

- Scheduling/planning/implementing book fairs
- Providing the library as the multi-media hub for students/teachers/community
- Scheduling book talks and Author Teas with students and parents
- Fostering a love of books and reading to all students

## **Long Term Substitute: Merrimack Valley School District**

**8/23/11-2/24/12**

- Began the school year and taught first grade at Loudon Elementary
- Taught Spanish at Penacook Elementary
- Taught fourth grade at Loudon Elementary filling in for a maternity leave

## **Second Grade Teacher: Perkiomen Valley School District**

**2003-2011**

- Plan and instruct each subject area using a wide variety of teaching aids, motivational implementation of strategies, and standards to engage students in active learning.
- Prepare lesson plans, demonstrations, and activities
- Mentor and assist incoming teachers
- Experience with general education students and individuals with learning challenges within mainstreamed inclusive classroom
- Consistently commended for ability to redirect students exhibiting behavior problems by replacing disruptive, unproductive patterns with positive behaviors
- Served on school committees and taskforces focused on curriculum development
- My philosophy of teaching would be described as one of "hands-on" learning with active participation in an atmosphere that is caring and respectful where students are challenged and learning needs are met.

## **Instructional Support Teacher: Perkiomen Valley School District**

**1998 – 2003**

- Set up a support team including teachers, administrative and support staff
- Collaborated with other IST teachers in the county to discuss needs and share strategies
- Interviewed, observed, assessed and designed personal learning plans for individual students

# Joy Annas

☎ 484.919.6416

✉ joyannas@hotmail.com

📍 33 Bank Street, Apt 2, Souderton, Pa. 18964

- Planned and ran timely goal centered meetings that were student focused, strategies brainstormed in a respectful atmosphere where all participants were involved
- Presented new resources and strategies to teachers
- Organized a "Lunch Bunch" group for fifth grade students struggling with social and friend issues
- Ran an evening workshop, "Homework Without Tears" to assist parents when dealing with their child's homework issues
- Planned and ran an after school activity for fourth and fifth grade students, "Homework Club"

## **Hobbies & Interests**

\*Playing and Teaching Guitar

\*Singing

\*Sunday School Teaching

\*Outdoor Activities (Snow Shoeing, Kayaking, Biking, Gardening)

**References Available Upon Request**

# Joy Annas

☎ 484.919.6416

✉ joyannas@hotmail.com

📍 33 Bank Street, Apt 2, Souderton, Pa. 18964

---

*Teaching with a passion and eager to bring elementary students into the twenty-first century.*

## Areas of Expertise

- Fostering a Nurturing Classroom Environment
- Creative Lesson Planning
- Instructional Best-Practices
- Learning Centers/Interactive Learning
- Guided Reading/Reader's Workshop
- Differentiated Instructor
- Wilson Certified
- Parent/Teacher Communication
- Foundations Literacy Curriculum
- Experiential Learning
- Collaborative Colleague
- Student Motivation
- Classroom Management Based on Mutual Respect
- Musical Integration
- Meeting Students' Needs
- Individual Student Tutoring
- Art/Crafts Integration
- Everyday Mathematics

## Educational Background

**Master's Equivalency (Reading Specialist)** 1982

Penn State University

**B.S. Elementary Education** 1977

York College of PA (Minors in Reading and Music)

Please see attached in My Learning Plan for credits/courses taken

## Experience and Accomplishments

**Librarian: Andover Elementary/Middle School**

**3/8/12-Present**

- Teaching grades K-8 book finding skills/reading skills/research skills using New Hampshire Common Core Standards guidelines
- Ordering/maintaining/books for circulation

# *Multisensory Language Training*

*Program of Education in Therapy  
for  
Specific Reading Disability*

*This certifies that*

## *Joy Annas*

*has satisfactorily completed  
25 seminar hours and 60 supervised practicum hours in the  
Wilson Reading System  
Level One*

*Barbara Wilson*  
*Director, Wilson Language Training*

*Patricia C. Robinson*  
*Wilson Language Trainer*

*July 2002*  
*Date*

Collegeville PA Level 1

Patricia Robinson

# Commonwealth of Pennsylvania



## Professional Certificate

This certificate entitles

JAY E. ANNAS

to practice the "art of teaching" and render professional service in the endorsement areas hereon in the schools of the Commonwealth of Pennsylvania

0 0 0 0 0 0 0 0 0 0 0 0

Type Code	Years Valid	Effective Date	Area of Certification	Type Code	Years Valid	Effective Date	Area of Certification
92	25	12/2002	ELEMENTARY K-5	42	09	12/2002	SCHOOL SPECIALIST
**	***	*****	*****	**	***	*****	*****

- 00 Vocational Comp Area (req)
- 07 Vocatory (elect)
- 08 Area Provisional
- 11 Area Provisional
- 21 Vocational I
- 22 Vocational II
- 26 Coordinator I (Specialist)
- 27 Coordinator II (Specialist)
- 28 Alternative (req)
- 31 Educator Specialist I
- 32 Educator Specialist II
- 33 Inmate
- 34 Alternative (req)
- 50 Parental Charge
- 51 Vocational I
- 52 Vocational II
- 76 Supervisor I
- 78 Administrative
- 80 Parental Charge
- 81 Vocational I
- 82 Supervisor II
- 83 Administrative I
- 84 Administrative II
- 85 License of Registry

201 44 2593 43 0204749  
 INSTRUCTIONAL CERT ISSUED IN ACCORDANCE WITH 5/1/1947 4935  
**IMPORTANT INFORMATION ON REVERSE**



## SPDC Activity Confirmation

### Essential Word Knowledge Skills Workshop

This Certification of Completion is hereby granted to:

Joy Annas

This is to confirm your attendance at (12) hours of the training, Essential Word-Knowledge Skills: Teaching a Sight-Word Vocabulary and the Necessary Underlying Skills Simultaneously on May 3, 10, 17 and 24, 2012. The sixteen-hour training had the following objectives:

- Understanding of the skills which underlie phonemic awareness, orthography, and, therefore, the alphabetic principle;
- Understanding of how, by using phonetic analysis training as well as fluency training (Precision Teaching), students can learn to read the way skilled readers learn, that is, through being able to apply the alphabetic principle efficiently;
- Understanding of the importance of being able to use the alphabetic principle (One of the attributes of the English language is that it has so many more words than most other languages. There is no way to teach all of the words skilled readers are able to read; learners must develop the ability to apply the alphabetic principle, thus, becoming skilled readers. When teachers provide children with the phonetic analysis of words that are being learned, teachers are providing the "gift" that talented, skilled readers have.);
- Developing teachers' expertise to provide instruction in sight-word vocabulary for reading and spelling, in underlying alphabetic skills, and in fluency.
- Developing teachers' expertise to provide instruction in learning the system by which parts of words are combine to create an advanced vocabulary

Instructor: Jean Tucker

SPDC Signature:

Joy Annas



# Certificate of Participation

Awarded to:

**Joy Annas**

For the successful completion of:

**Strategies for ADD/ADHD Students**  
January 27, 2000

CSPD Department  
Montgomery County Intermediate Unit  
1605-B West Main Street  
Norristown, PA 19403



Joy Annas  
33 Bank Street, Apt. 2  
Souderton, Pa. 18964

References

Professional:

Kim Boyd, Principal  
Skippack Elementary  
Perk Valley School District  
610-409-6060

Amy Hibbs, Second Grade Teacher  
Skippack Elementary  
Perk Valley School District  
610-409-6060

Carolyn Viani, First Grade Teacher  
Loudon Elementary  
Merrimack Valley School District  
[cviani@mv.k12.nh.us](mailto:cviani@mv.k12.nh.us)

Personal:

Barb Finley  
353 Harleysville Pike  
Souderton, Pa. 18964  
215-264-3671

Tracy Meyers  
980 Alycia lane  
Telford, Pa. 18969  
215-802-2412

Kate Salazar  
610-397-2635



4081 Heckler Road, Collegeville, Pa. 19426  
610.409.6060 Fax: 610.409.6099  
www.pvsd.org/skipp\_elem  
Mrs. Kimberly D. Boyd

June 15, 2011

To Whom It May Concern:

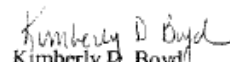
This is a letter of recommendation written on behalf of Ms. Joy Annas. Ms. Annas is a member of our second grade team at Skippack Elementary School.

Joy is always professional. She is prompt and willingly participates in district and building initiatives. It is evident that she enjoys working with children and demonstrates this in her daily interactions with students, staff, and parents at Skippack Elementary School.

As a classroom teacher, Ms. Annas prepares and conducts lessons in all areas of the second grade curriculum. Her classroom environment presents a warm and caring atmosphere, which allows students to participate in the learning. Joy communicates effectively with families through newsletters, emails, and phone conversations as needed. Additionally, Joy has a passion for music and seeks to integrate music into her instruction when possible. She works collaboratively with the second grade team and her building colleagues.

Please do not hesitate to contact me with questions or concerns.

Sincerely,

  
Kimberly D. Boyd  
Principal



## Skippack Elementary School

4081 Heckler Road, Collegeville, Pa. 19426

610.409.6060 Fax: 610.409.6099

[www.pvsd.org/skipk\\_elem](http://www.pvsd.org/skipk_elem)

Mrs. Kimberly Boyd, Principal

June 23, 2011

To Whom It May Concern,

It is with great pleasure that I am writing to recommend Joy Annas to be employed as a teacher in your school district. I have known Joy for thirteen years, having worked closely with her on the second grade team at Skippack Elementary for eight years. Prior to that, she came into my classroom each year to observe children and develop learning or behavioral plans in her role as the Instructional Support teacher for our building. I also consider Joy to be a close, dear friend.

Joy brings a wealth of experience with her. Not only does she have second grade classroom experience, but she also has a reading specialist degree, Wilson certification, and five years experience as an Instructional Support Teacher. She and I have shared many instructional ideas and strategies over the years.

I know Joy to be a dedicated and caring teacher, who loves children and wants them to succeed. She has often been given students with attentional and/or emotional challenges due to her nurturing nature and understanding of learning and behavioral differences. She individualizes instruction and works closely with her students' families in order to meet their needs. Joy is also a gifted musician, who sings and plays the guitar. She incorporates these talents into her classroom on a regular basis. This year she performed at our Entertainment Night and end-of-the-year school assembly.

While I am deeply sad and disappointed that Joy will be leaving our school, I highly recommend her for employment, as I believe that she will be an outstanding asset to your school district. She is a team player, excellent teacher, and valued friend.

Sincerely,

A handwritten signature in cursive script that reads 'Amy Hibbs'.

Amy Hibbs

February 2012

To Whom It May Concern:

I have had the pleasure of working with Joy Annas for four months as a grade level colleague. She joined our first grade team to fill a maternity position and had less than a week to prepare and greet incoming first graders. She is a team player and very involved with her grade level members. She spent several days working alongside the teacher she was replacing and was very committed to keeping the routine and schedule consistent for the students as well as the teacher.

Joy is an experienced educator who takes a genuine interest in all of her students. She takes the time to know the children and creates an easy natural rapport with their parents. She is secure in her knowledge of curriculum as well as the development of the young child. She is always positive, patient and very nurturing. Joy is an eager learner and has a strong work ethic. Her day extends above and beyond the limits of the school day.

Your school would be more than fortunate to have this experienced educator on staff. If you have further questions do not hesitate to call or email me at [cviani@mv.k12.nh.us](mailto:cviani@mv.k12.nh.us).

Sincerely,

*Carolyn Viani*

Ms. Viani

Grade 1

June 30, 2011

To Whom It May Concern:

It is an honor and pleasure to provide a reference for Ms. Joy Annas. My son and daughter both benefited from having Ms. Annas for second grade, 4 years apart, at Skippack Elementary. I cannot say enough about this teacher. I come from an entire family of elementary and secondary teachers and am familiar with what qualities are extremely important in such an important job. Ms. Annas stood out above all teachers at Skippack to my children, my husband and me. She instilled confidence, encouraged them to love to learn, read, and to appreciate music. Of his six years at Skippack, Nicholas insisted on going back to visit only her and volunteered to help in her class when possible. My daughter has awakened each morning since school ended this year saying she so misses Ms. Annas.

She nurtures and encourages young children daily by providing an inviting learning environment and a comfortable classroom for children to grow. Her excitement and energy for learning is undying even though she has done this for years. There is a comfort about her and knowing she is watching over the development of your children puts one at ease. It is evident she cares about each and every student as she announces their qualities, attributes, their strengths and what she sees them to be as adults and in their careers at her specialty 2<sup>nd</sup> grade graduation ceremony at the end of the year.

She is one of those teachers born/ called to teach. It is her nature. She is also organized, efficient, and open to discuss topics of concern and questions from parents.

Any school would be proud to have her on staff and the school where she comes from will have a permanent hole due to her absence. She is an example of the teacher that those high school graduates come roaming back to the halls of elementary school to visit and thank, or write to tell of the effect she had on their lives. As a parent, she has obviously affected me and I consider her a true jewel.

If you have any questions or need further detail, please feel free to contact me at 610-397-2635.

Sincerely,

Kate Salazar, Assistant Vice President

Treasury

Wells Fargo Bank, N.A.

**Patricia Gandolfo**  
patti\_gandolfo@yahoo.com

1170 Nash Avenue  
Lansdale, PA 19446  
267.625.3458

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Regards: **Position at eNG Charter**

To Whom It May Concern:

I am writing this letter to express my interest in applying for a position with eNG Charter School. My teaching experience began in the Norristown Area School District as a teacher's assistant. I have continued with the district as a second grade teacher for six years. In addition to the required classroom work, I have been given the opportunity to contribute my time to before and after school programs. I earned my Pennsylvania teaching certification in December 2004 and I received my Master's in Elementary Education in December 2005 from Chestnut Hill College. I currently hold a Level II permanent K-6 teaching certificate in Pennsylvania.

Norristown Area School District has allowed me to continue my education beyond what I have learned in the traditional classroom. My passion has always been in the classroom working with children. In the last few years, I have gained interest in exploring leadership roles by helping teachers be more effective in the classroom. I've had the privilege of sharing my knowledge of best literacy practices with other educators through my experience as a professional developer for K-3 teachers and as a model classroom teacher for Children's Literacy Initiative (CLI). As a model classroom teacher, I am responsible for providing effective instruction while being a resource for other educators. Educators, administrators, coaches, and grant funders observed comprehensive literacy being implemented in my classroom throughout the year.

In addition to being a resource for educators outside of the district, I've had the privilege of training teachers within my district. I was fortunate to have been selected to attend The Teacher's College Reading and Writing Project at Columbia University. The knowledge I gained while attending the institute helped me to support other K-3 teachers in the implementation of Writer's Workshop.

I look forward to meeting with you to discuss opportunities at eNG Charter for the 2013-2014 school year. I hope to hear from you in the near future. Thank you, in advance, for your time and consideration.

Respectfully,

Patricia Gandolfo

Enclosures:

- Resume

**Patricia Gandolfo**  
patti\_gandolfo@yahoo.com

1170 Nash Avenue  
Lansdale, PA 19446  
267.625.3458

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**Professional Experience:**

**Professional Developer Consultant**

Children's Literacy Initiative, Philadelphia, PA 8/2011 – Present

- Model, observe, coach and evaluate teachers' application of CLI strategies, techniques and methodologies, and facilitate the creation of literacy rich classroom environments.
- Facilitate workshops, seminars, and institutes in, but not limited to, assigned region.
- Develop new content for workshops, seminars and institutes.

**Teacher**- December 2004 – June 2011

2<sup>nd</sup> – 3<sup>rd</sup> grade, J. K. Gotwals Elementary School, Norristown, PA

**Responsibilities:**

- Implement a comprehensive literacy program including Guided Reading, Shared Reading, Interactive Read Alouds, and Literacy Centers.
- Apply classroom management skills to create a positive learning environment
- Administer the following assessments in order to drive my future instruction
  - **Reading** - DRA, DIBELS, Reading Behavior Checklist, Running Records, and Anecdotal notes
  - **Mathematics** – Slate, Oral, and Written Assessment
- Implement the Reader's and Writer's Workshop
- Provide *Everyday Math* instruction
- Differentiate instruction to meet all students' needs
- Design and implement daily and long term lesson plans

**Extended School Reading Program**- January 2005 – Present

3<sup>rd</sup> and 4<sup>th</sup> grade, J. K. Gotwals Elementary School, Norristown, PA

**Responsibilities:**

- Implement Success for All reading program four days a week.
- Provide individual instruction for students

**21<sup>st</sup> Century Learning Program**- January 2005 – May 2005

4<sup>th</sup> and 5<sup>th</sup> grade, J. K. Gotwals Elementary School, Norristown, PA



**Patricia Gandolfo**  
patti\_gandolfo@yahoo.com

**Responsibilities:**

- Provide enrichment activities for students
  - Arts and crafts projects, team building strategies, and sports activities

**Student Teacher** - September – December 2004  
1<sup>st</sup> grade, J. K. Gotwals Elementary School, Norristown, PA

**Teaching Assistant** - December 2003 – December 2004  
1<sup>st</sup> grade, J. K. Gotwals Elementary School, Norristown, PA

**Professional Development:**

- Columbia University - The Teachers College Reading and Writing Project
  - Summer Writing Institute – Writer’s Workshop
- Reading First Grant
  - Interactive Read Alouds and Shared Reading
- Training with Reading Coach
  - Comprehensive literacy
  - Guided Reading
  - Reader’s Theatre
  - Implementation of DIBELS Assessment
  - Administering the DRA testing
    - Analyzing DRA results to drive future instruction

**Education:**

**Chestnut Hill College** - December 2005  
Master’s in Elementary Education; Current G.P.A 4.0/4.0

**Indiana University of Pennsylvania** – May 2001; Magna Cum Laude  
Bachelor of Science – Communications Media; G.P.A 3.52/4.0

**Accomplishments:**

- **Children’s Literacy Initiative (CLI)**  
Grant Recipient – Model Classroom
- **New Teacher Mentor**
- **Professional Development Facilitator**
  - Writer’s Workshop to all K-2 district educators
  - Book Study on Reader’s Workshop
- **Second Grade Team Leader**
- **Chosen to receive grade level SmartBoard**

**Skills and Abilities:**

- Excellent communication skills
- Exceptional organizational skills
- Detail oriented
- Highly motivated

February 3, 2013

**Naomi Rodriguez**

Education for New Generations Charter School  
12 Village Drive  
Schwenksville, PA 19473

Dear Ms. Naomi Rodriguez,

As a graduate of East Stroudsburg University, I am interested in applying for the teacher position at the Education for New Generations Charter School. I received a bachelor's of science degree on May 7, 2011. I am especially interested in becoming a teacher because I want to give students the knowledge of tomorrow. I want to be the teacher who inspires students to do their best and strive for their best. Back when I was in grade school I can remember teachers who inspired me to do my best and go for my dreams. I pursued my dreams and I am pursuing them now as I prepare to graduate.

In the field of education, I have had many great experiences with children. I was a camp counselor, I have babysat children from the ages of one year and up since I was fifteen years old, I worked for the Bucks County Intermediate Unit # 22 in the summers of 2010-2012. I worked as an Instructional Assistant in a Multi-Disabilities Support class. Also, I have substituted in schools in Upper Bucks County for the Intermediate Unit. I substituted in autistic support, learning support, multiple disabilities support, and emotional and behavioral support. I am currently working in the Life Skills class as an Instructional Assistant at Pine Road Elementary School in Lower Moreland Township School District.

On a personal level, I am excellent at time management and being prepared, and I take leadership in a classroom to get the duties done for the students. My academic background is solid and my cumulative GPA is 3.568. I am good at collaborating with teachers and other professionals, I will take theories I learned in my classes at East Stroudsburg University and my experiences in student teaching and work to your school.

If you would like any additional information such as references I would be glad to help you. I am looking forward to being a teacher in our constantly changing and technological society. If you would like to contact me to schedule an interview appointment, I can be reached at cell 215-353-3620 or e-mail [jly8564@live.esu.edu](mailto:jly8564@live.esu.edu). Thank you.

Sincerely,

Jamie Yost  
100 Pemberton Court  
North Wales, PA 19454

## Jamie Lyn Yost

100 Pemberton Court  
North Wales, PA 19454

jly8564@live.esu.edu  
215-353-3620

### Objective:

Seeking a full-time position in the field of education as an elementary (k-6) or a special education teacher (birth-21).

### Education:

East Stroudsburg University of Pennsylvania 2007-2011  
Bachelor of Science in Elementary and Special Education  
Graduated May 7, 2011  
GPA: 3.568

### Student Teaching:

#### Kindergarten-Second Grade Learning Support Class (Spring 2011)

Arlington Heights Elementary School, Stroudsburg, PA

Duties: small group instruction, implementing IEPs, differentiating instruction, co-teaching, developing and implementing lesson plans, collaborating and planning with teachers and paraprofessionals, using formative and summative assessment, creating a sign language bulletin board and a learning center on coins, creating a behavior plan, writing an initial IEP, parent teacher conferences, creating an integrated unit on coins and progress monitoring students IEP goals with checklists.

#### First Grade (Spring 2011)

Chesnuthill Elementary School, Brodheadsville, PA

Duties: writing, developing, implementing lesson plans, attending community events, parent conferences, differentiating instruction, collaborating with teachers and paraprofessionals, individualizing instruction for a child with Autism, using formative and summative assessment, and record keeping.

### Honors/Activities:

Academic Dean's List (Fall 2008, Spring 2009, Fall 2009, Spring 2010, Fall 2010)

Pennsylvania State Education Association

Council for Exceptional Children

Graduated with Cum Laude

Formative Assessment Training

Restorative Circles Training

Crisis Prevention Intervention (CPI) Training

Professional Development School (PDS)

CPR/First Aid/AED Training

**Volunteer Work:**

Camp Abilities Maryland-supervised and did group activities with children ages 9-17 who have visual impairments

Camp Counselor- took care of children throughout the day

Fall Festival- worked at a game table

Swim and Gym- swim and gym activities with students with disabilities

Babysat children with Autism- took care and played with children who have Autism

Planet Learn -supervised an activity for pre-school aged children

Ready, Set, Read Now!- supervised an activity for pre-school aged children

Family Math Night- created an interactive activity on math for first grade

Bowl for Kid's Sake- raise money for Big Brothers Big Sisters of Bucks County, PA

**Employment:**

Instructional Assistant, Lower Moreland Township School District, Pennsylvania 2011-Present

Instructional Assistant and Substitute Teacher, Bucks County Intermediate Unit, Pennsylvania 2010-2012

Academic and Institutional Effectiveness, Computer Assistant, East Stroudsburg University 2007-2010

Label Rite, Professional Packer, Montgomeryville, Pennsylvania 2008-2010

References available upon request.

**Jessica Swier**  
556 King Road  
Limerick, Pennsylvania 19468  
610-764-8736  
[JessicaSwier@gmail.com](mailto:JessicaSwier@gmail.com)

December 4, 2012

Ms. Naomi Rodriguez  
Education for New Generations Charter School

Dear Ms. Naomi Rodriguez,

I wanted to express my interest in interviewing for a position at Education for New Generations Charter School. My aunt, Kimberly D. Boyd, principal of Skippack Elementary, recommended that I forward you my resume. After reviewing the mission, philosophy, and responsibilities of your school, I believe I would be a great asset to your community.

My teaching experiences have allowed me to work with students of various ages and backgrounds. In my student teaching at Honey Brooke Elementary, I worked with an intermediate multi-age third/fourth grade class which allowed me to experience and develop my skills in a full inclusion classroom. Teaching in this classroom enabled me to learn how to differentiate and accommodate on a daily basis to meet every students' needs. I also have had experience as a special education aide in a second-grade inclusionary classroom at Schwenksville Elementary School in the Perkiomen Valley School District. My role allowed me to co-teach, work in small groups, and support individual students. Prior experiences have also allowed me to develop competency with technological devices in support of instruction. Incorporating SMART boards, Promethean Boards, document cameras, and computers into lesson delivery engages students in the learning process.

Currently, I am a Kindergarten Teacher at Saint Peter's School in Reading, Pennsylvania. Saint Peter's School is an inner-city, multicultural school. I have established a learning environment that fosters the students' emotional, intellectual, social, and creative strengths. Most students are bilingual with English as the second language. Providing differentiated learning experiences is essential to instruction and is evidenced in the structure of my classroom. The curricula used includes Houghton Mifflin Reading, Sadlier-Oxford Progress in Math, Sadlier Phonics, Universal Publishing Handwriting, and Herff Jones | Nystrom Exploring Where and Why. Communicating and collaborating with parents, colleagues, and students is essential to supporting the social, emotional, and academic growth for every student. My classroom represents an environment where students are a community of learners.

Please do not hesitate to contact me if you require any additional information beyond the enclosed materials. I look forward to hearing from you. Thank you for your time and consideration.

Sincerely,

Jessica Swier

# Jessica Swier

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556 King Road Limerick, Pennsylvania 19468; [JessicaSwier@gmail.com](mailto:JessicaSwier@gmail.com); 610-764-8736

**OBJECTIVE:** To obtain a teaching position in an elementary school.

## **EDUCATION:**

West Chester University (West Chester, Pennsylvania) May 2011

- Elementary Education BSED
- Special Education Minor
- GPA: Overall 3.78 Education 3.87
- Dean's List: Fall 2008, Spring 2009, Fall 2009, Spring 2010, Fall 2010, Spring 2011
- Graduation Honor: Summa Cum Laude

## **CERTIFICATIONS:**

- PA Elementary Education
- Middle School Math

## **PROFESSIONAL EXPERIENCE:**

### **Kindergarten Teacher**

Saint Peter's School (Reading, PA) August 2012 – Present

- Develop and implement daily plans in Religion, Math, Reading, Phonics, Handwriting, Social Studies, Science, Physical Education, and Music.
- Plan and instruct each lesson using a variety of teaching strategies, teaching aids, and manipulatives.
- Teach 29 students; majority of students are bilingual and from a low social economic status.
- Establish a learning environment to meet and enhance the students' needs of emotional, intellectual, social, and creative strengths.

### **Special Education Aide**

Schwenksville Elementary School (Schwenksville, PA) September 2011- July 2012

- Aide in a full inclusion, second grade classroom.
- Co-taught guided reading, Foundations, and math.
- Organized, planned, and implemented the daily schedule for the second grade, full inclusion classroom.
- Differentiated instruction throughout the day to support varying students' needs including specific IEP goals.
- Taught a 2<sup>nd</sup> grade RtI class (18 students).
- Taught a kindergarten RtI group (4 students).

### **Substitute Teacher Service, Inc.**

Skipack Elementary School (Skipack, PA) June 2011

- Integrated lessons left by regular teacher into long-term curriculum plan to ensure continuity of education objectives.
- Fostered safe, positive and supportive learning environment.
- Ensured good order and behavior in and out of class.
- Participated in general school duties as requested.

### **Student Teaching**

Honey Brook Elementary (Honey Brook, PA) – *Intermediate Multiage (3<sup>rd</sup> & 4<sup>th</sup>)* January - May 2011

- Modified and adjusted lesson procedures in fluid, full inclusion classroom.
- Assumed full responsibility in designing and implementing lesson plans.
- Integrated different learning styles in whole class and small group instruction.
- Co-taught an after school club; creative writing and readers' theater.

- United Methodist Children Center** (West Chester, PA) May 2010 – January 2011
- Teacher's aid.
  - Provided care to children from infants through 5 years old.
  - Helped in furthering the children's knowledge in education, communication and motor skills.

**Field Experiences:**

- Glen Acres Elementary School (West Chester, PA) – *1<sup>st</sup> Grade* Fall 2010  
 CHAMMPS (Program within CCIU) (Downingtown, PA) Spring 2010  
 The Vanguard School (Paoli, PA) Fall 2009  
 Easter Seals (Philadelphia, PA) Fall 2009  
 CCDC (Child Career and Development Center) (Coatesville, PA) Fall 2009  
 Hillcrest Elementary School (Upper Darby, PA) – *1<sup>st</sup> Grade* Spring 2008

- In-home Child Care:** 4 months through 8 years old 2008- June 2011

- Respite Care:** October 2010–December 2010
- 23 Hours of care
  - One child with Autism (10 years old)

- Twin Acres Daycare** (Trappe, PA) Seasonal 2007- 2009
- Head teacher of 3-4 year old children during summer program.
  - Provided care to children from infants through 12 years old.

**OTHER EXPERIENCE:**

- Tutor** April 2012 – August 2012
- 1 student, twice a week
  - 2<sup>nd</sup> Grade Everyday Math

- Talbots Outlet** (Pottstown, PA) July 2011 – August 2012
- Used customer service skills to promote the product and achieve sales.
  - Was held accountable for achieving productivity goals by using product knowledge, using selling tools, and available resources.
  - Had an active role in assisting the management team to build store business and clientele.

- Federal Work-Study Program** (West Chester, PA) January 2009 – May 2010
- Organized and managed confidential files.
  - Completed projects independently using Microsoft Office products.
  - Assisted Dean of Undergraduate Studies and Services.

- Scient'x USA** (West Chester, PA) March 2009 – January 2010
- Organized and managed files.
  - Assisted accounting department in preparing spreadsheets, calculated inventory, contacted customers and managed the reception desk.